

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, AUGUST 6, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Paul Parsons and Jonathan Tarrant also present. Jeffrey Zullo and Diane Knox were away.

Approval of Minutes: Motion: J. Tarrant moved to approve the regular July 16, 2013 meeting minutes and P. Parsons seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: J. Tarrant moved to add to New Business c) Approve Doyle Road Sidewalk Bid. P. Parsons seconded, all voted aye and the motion carried. Mr. Tarrant then moved to add a letter from OPM with STEAP Grant award under Correspondence b). P. Parsons seconded, all voted aye and the motion carried.

Resignations: None

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 6/25/13 and 7/23 13 Conservation Commission minutes; 3/14/13 & 5/9/13 Fire & EMS Commission minutes; 7/18/13 Sandy Beach Commission minutes; 7/10/13 Inland Wetlands Commission minutes; 6/19/13 & 6/27/13 (special) Board of Education minutes; 7/11/13 WPCA minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016
Board of Ethics: One alternate member 6/2016
Conservation Commission: 1 member 12/2013; 2 alternate members 12/2015
Economic Development Commission: One regular member 6/2016; 1 alternate 6/2016
Inland Wetlands Commission: 2 alternate members 6/2014
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015
Park & Recreation: 2 alternate members: 6/2017, 6/2014
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2014
Sandy Beach Commission: 1 regular member 12/2015
Social Services Board: 1 member, 2/2015
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Tax Refunds: Motion: J. Tarrant moved to approve the 4 tax refunds totaling \$225.28. P. Parsons seconded, all voted aye and the motion carried.

Transfers: None

Old Business: None

New Business

a) **Approve Amended Registrars' Emergency Procedures for Moderators:** L. Paul said the Registrars have amended two sections of the "Emergency Plan for Moderators," as requested by the Secretary of the State's office, and it must be approved the Board of Selectmen. **Motion:** J. Torrant moved to approve the changes to the "Emergency Procedures for Moderators" as presented by the Registrars, and P. Parsons seconded. All voted aye and the motion carried.

b) **Discontinue South Lake Street from Bridge to Old South Road:** Mr. Paul reminded the Board of the history of that portion of South Lake Street. Currently the portion of South Lake Street from Gallows Lane to the bridge over Tannery Brook has been discontinued since 1982. The portion from the bridge south to Old South Road was closed to traffic in 1972 but not legally discontinued. Mr. Healy would now like to discontinue the portion from the north side of the bridge south to the intersection with Old South Road, with an easement granted to the WPCA. Since White Memorial owns the property on both sides of the road, that property would revert back to them. A Town Meeting will then be necessary. **Motion:** J. Torrant moved to approve the recommendation to discontinue the portion of South Lake Street from the bridge over Tannery Brook proceeding south to the intersection with Old South Road, with an easement granted to the WPCA. P. Parsons seconded. All voted aye and the motion passed.

c) **Approve Doyle Road Sidewalk Bid:** **Motion:** P. Parsons moved to award the Doyle Road Sidewalk Bid to low bidder Town & Aurell for \$16,984 as recommended by Jack Healy. J. Torrant seconded. Mr. Healy explained that he would like to start right away on this project. There is money in the Capital Account to pay for this. L. Paul questioned whether this is the Borough's property and responsibility or the Town's. P. Parsons then withdrew his motion until they find the answer to this. Mr. Torrant withdrew his second. **Motion:** J. Torrant moved to table this item until the next meeting, August 20th, and Mr. Parsons seconded.

Correspondence

a) **7/23/13 Letter from Charlotte Hungerford Hospital Re Cancer Center:** Mr. Paul explained that the feasibility study for a new Cancer Center in East Litchfield has been tabled in favor of looking into renovating and adding on to the existing Center for Cancer Care in Torrington due to State budget cuts and other economic concerns.

b) **8/5/13 OPM Letter Re STEAP Grant Award:** Mr. Paul noted the letter from OPM awarding the Town \$160,000 for the ADA bathroom renovation and addition of showers at the Bantam Firehouse in conjunction with its use as an emergency shelter. He assured the Board he would be sure the proper steps are taken to satisfy the requirements of the State and get the contract signed. Mr. Parsons said he would pass the news on to the Bantam Fire Co. at its monthly meeting tonight.

Motion: J. Torrant moved to adjourn at 6:01 p.m. and P. Parsons seconded. All voted aye and the motion passed.

Leo Paul, Jr., First Selectman