

MINUTES  
REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, DECEMBER 17, 2013  
LITCHFIELD FIREHOUSE, 258 WEST ST. - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with all Selectmen present: Jonathan Tarrant, Paul Parsons, Diane Knox and Jeffrey Zullo.

Approval of Minutes: Regular December 3, 2013 Motion: J. Tarrant moved to approve the minutes of December 3, 2013 and D. Knox seconded. All voted aye and the motion carried.

Public Requests/Comments: Dennie Williams, 56 Brush Hill Road, spoke by enumerating problems he sees with the affordable housing project at Gagarin Place. Dick Dauphinais, 17 Harris Road, spoke about Litchfield losing more and more of its young people. He stressed the need for affordable housing in town. Attorney Peter Herbst spoke as a representative of the Litchfield Housing Trust and advocated for the good work of the Housing Trust on the Gagarin Place project and its diligence in moving forward. The time they took in addressing concerns was entirely reasonable.

Selectmen's Requests: Motion: J. Zullo moved to add under Appointments b) Appoint Margaret Perusse to Board of Ethics, regular member, term 6/2015. J. Tarrant seconded, all voted aye and the motion carried.

Motion: J. Zullo moved to add under New Business e) Award BOE Computer Bid. J. Tarrant seconded, all voted aye and the motion carried.

Resignations

- a) Nancy J. Amrich, Zoning Board of Appeals, effective 1/1/14
- b) Margaret K. Perusse from alternate member of Board of Ethics, effective 11/25/13
- c) William A. Conti from Economic Development Commission, effective 11/25/13

The Board noted and accepted the above resignations.

Interviews, Appointments & Reappointments

a) Appoint Robert A. D'Andrea for WPCA, regular member, term 1/2018: Motion: J. Tarrant moved and D. Knox seconded a motion to appoint Robert A. D'Andrea to the WPCA as a regular member for term ending January, 2018. Mr. D'Andrea spoke of his experience and willingness to volunteer in this capacity. All voted aye and the motion carried.

b) Appoint Margaret Perusse to Board of Ethics, regular member, term 6/2015: Motion: J. Tarrant moved and D. Knox seconded a motion to appoint Margaret Perusse to the Board of Ethics as a regular member with term ending June, 2015. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 11/26/13 & 12/10/13 Capital Improvements Committee minutes; 12/9/13 Board of Finance minutes; 11/20/13 EDC minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 3 regular members 2/2015, 2/2014, 2/16; 2 alternates 2/2016

Conservation Commission: 1 member 12/2013; 2 alternate members 12/2015

Economic Development Commission: One regular member 6/2016; 2 alternates 6/2014, 6/2016

Inland Wetlands Commission: 1 alternate member 6/2014  
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014  
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015  
Park & Recreation: 2 alternate members: 6/2017, 6/2014  
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2014  
Sandy Beach Commission: 1 regular member 12/2015  
Social Services Board: 1 member, 2/2015  
Town Hall Building Committee: 1 member, 3/2015  
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015  
Water Pollution Control Authority: 1 alternate member 1/2015  
Zoning Board of Appeals: 1 regular member 3/2015

**Tax Refunds:** Motion: J. Torrant moved to approve the three tax refunds, for a total of \$297.70 and D. Knox seconded. All voted aye and the motion carried.

### **Old Business**

a) **Consider Gagarin Place (Reversion Clause):** J. Zullo recused himself from this discussion as he is a member of the Litchfield Housing Trust. Town Attorney Robert A. D'Andrea read his memorandum defining "reasonable time" and a guideline for the Selectmen to follow in ruling on the reversion clause. The Selectmen all felt the Housing Trust has met the criteria of reasonable time and has not applied for Federal funding, rendering it unnecessary for them to enact the reversion clause.

**Motion:** P. Parsons moved that the Board of Selectmen declare the reversion clause should not be invoked since the Housing Trust has worked in a timely manner. J. Torrant seconded the motion. All voted aye and the motion carried.

**Motion:** P. Parsons moved that since the Board of Selectmen reviewed the legality of the transfer in the second part of the reversion clause, and discovered there is no need for federal funds, the reversion clause does not need to be invoked. J. Torrant seconded the motion, all voted aye and the motion carried. J. Zullo returned from recusal.

### **New Business**

a) **Award Dump Truck Bid Motion:** P. Parsons moved to award the dump truck bid in the amount of \$84,200 to Marola Motors, and J. Torrant seconded. All voted aye and the motion carried.

b) **Adopt Resolution for North Shore Road Bridge over the Butternut Brook (No. 04433):** Motion: J. Torrant moved to dispense with the reading of the entire resolution and D. Knox seconded. All voted aye and the motion carried. **Motion:** J. Zullo moved to adopt the resolution on Bridge No. 04433 and D. Knox seconded. All voted aye and the motion carried. The resolution is included as Attachment A.

c) **Adopt Resolution for North Shore Road Bridge over the Bantam River (No. 04343):** Motion: J. Torrant moved to dispense with the reading of the entire resolution and D. Knox seconded. All voted aye and the motion carried. **Motion:** J. Zullo moved to adopt the resolution on Bridge No. 04343 and J. Torrant seconded. All voted aye and the motion carried. The resolution is included as Attachment B.

d) **Adopt Resolution for Milton Road #2 Road Bridge over the Marshepaug River (05184):** Motion: J. Torrant moved to dispense with the reading of the entire resolution and D. Knox seconded. All voted aye and the motion carried. **Motion:** J. Zullo moved to adopt the resolution on Bridge No. 05184 and J. Torrant seconded. All voted aye and the motion carried. The resolution is included as Attachment C.

e) **Award BOE Computer Bid:** L. Paul explained that the Board of Education recommended Dell for the bid at \$310,712.68 with accessories. School Business Manager Jason Lathrop explained the nine bids with

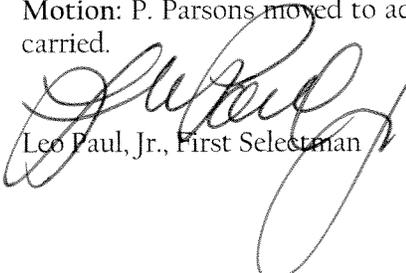
Dell being middle of the road considering all aspects of the bid. He said he will not order the computers until all approvals are in. He said there is \$310,000 left in the designated capital account, and he asked the Town's indulgence for the remaining \$712.68. J. Zullo confirmed with Mr. Lathrop that these computers are for all students in grade levels 9-12 and are on a four-year rotation. Seventh and eighth graders will be on a four-year rotation as well.

Mr. Zullo asked if there is a comprehensive integration plan on how these devices will be utilized by the students, how the curriculum would be adapted to the utilization of these devices, what types of differences will be seen in the way education is delivered to the students with this significant investment in the Town's capital resources. Mr. Zullo asked if they had a plan and if they could email it to the Board of Selectmen. He said he had asked for this previously and the Board of Finance has also asked for it. He thought there were some implementation plans of dates and rollouts but felt that was not a comprehensive utilization plan. He asked how they are going to use these computers, deliver the curriculum, and how the teachers are going to utilize these in the daily classroom instruction. This is a critical question for the public to understand – how are these devices going to be used to enhance education? Mr. Lathrop said the Board of Education has developed two technology plans with the first associated with the State Technology Grant and the second piece being this technology limitation plan which does not quite meet the criteria Mr. Zullo described. He said he agreed to present a document to the Board of Finance at its February meeting. He further said this plan has been ongoing budgetarily as a two-year implementation to acquire the technology for grades 7-12, digital technology books and digital resource materials, but this presentation will include pedagogical aspects of the utilization of the technology. J. Zullo asked that he present the same document to the Board of Selectmen in February.

**Motion:** D. Knox moved to award the Board of Education capital computer bid to Dell using BANS in the amount of \$310,712.68 and P. Parsons seconded. All voted aye and the motion carried.

Correspondence: 11/25/13 Letter for William Conti: Received and noted.

**Motion:** P. Parsons moved to adjourn at 6:27 p.m. and D. Knox seconded. All voted aye and the motion carried.

  
Leo Paul, Jr., First Selectman



Bridge No. 04433

# TOWN OF LITCHFIELD

P.O. BOX 488  
LITCHFIELD, CONNECTICUT 06759

## RESOLUTION

RESOLVED, that Leo Paul, Jr., First Selectman, be, and hereby is, authorized to sign the agreement entitled:

“AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF LITCHFIELD FOR THE DEVELOPMENT OF CONTRACT PLANS, SPECIFICATIONS AND ESTIMATES IN CONJUNCTION WITH THE REHABILITATION OR REPLACEMENT OF THE NORTH SHORE ROAD BRIDGE (BRIDGE NO. 04433) OVER BUTTERNUT BROOK UTILIZING FEDERAL FUNDS FROM THE HIGHWAY BRIDGE PROGRAM.”



Bridge No. 04343

# TOWN OF LITCHFIELD

P.O. BOX 488  
LITCHFIELD, CONNECTICUT 06759

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“AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF LITCHFIELD FOR THE DEVELOPMENT OF CONTRACT PLANS, SPECIFICATIONS AND ESTIMATES IN CONJUNCTION WITH THE REHABILITATION OF THE NORTH SHORE ROAD BRIDGE (BRIDGE NO. 04343) OVER THE BANTAM RIVER UTILIZING FEDERAL FUNDS FROM THE HIGHWAY BRIDGE PROGRAM.”



State Bridge No. 05184

# TOWN OF LITCHFIELD

P.O. BOX 488  
LITCHFIELD, CONNECTICUT 06759

## RESOLUTION

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“AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF LITCHFIELD FOR THE DEVELOPMENT OF CONTRACT PLANS, SPECIFICATIONS AND ESTIMATES IN CONJUNCTION WITH THE REHABILITATION OF THE MILTON ROAD #2 BRIDGE (BRIDGE NO. 05184) OVER THE MARSHEPAUG RIVER UTILIZING FEDERAL FUNDS FROM THE HIGHWAY BRIDGE PROGRAM.”