

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, DECEMBER 4, 2012  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:33 p.m. Selectmen Diane Knox, Paul Parsons and Jonathan Tarrant were also present. Jeffrey Zullo arrived at 5:35 p.m.

Approval of Minutes: Motion: J. Tarrant moved to approve the minutes of the regular meeting of 11/20/12. D. Knox seconded, all voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: P. Parsons moved to add to New Business d) "Vote and Sign Town Meeting Call for January 8, 2013" and D. Knox seconded. All voted aye and the motion carried. [*J. Zullo arrived at this point at 5:33 p.m.*]

L. Paul said items are being resolved as they move along with the school maintenance. Joe Tofuri, the new Facilities Manager, is working well with the Board of Education.

Resignations: Harold L. Colvocoresses from Litchfield Housing Authority, effective 11/26/12: Received and noted.

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 11/19/12 BOF minutes; 11/27/12 Conservation Commission (draft); 10/24/12 EDC minutes (draft); 10/1/12 & 10/15/12 P&Z minutes; 11/14/12 Inland Wetlands minutes (draft); 10/17/12 regular BOE and 10/22/12 special BOE minutes (drafts)

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2015, 2/2014; 1 alternate 2/2013  
Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013  
Inland Wetlands Commission: 2 alternate members 6/2013  
Litchfield Housing Authority: 1 regular member 8/2013  
Milton Historic District Commission: 2 alternate members 1/2015  
Park & Recreation: 2 alternate members: 6/2013, 6/2014  
Recycling Committee: 4 members, 2/2015, two 2/2013, 2/2014  
Social Services Board: 1 member, 2/2015  
Town Hall Building Committee: 1 member, 3/2015  
Veteran's Advisory Committee: 2 regular member 8/2013, 8/2015; 2 alternate members 8/2015  
Water Pollution Control Authority: 1 regular member 1/2013; 1 alternate member 1/2015

Tax Refunds: Motion: P. Parsons moved to approve two tax refunds, for a total of \$16.07. D. Knox seconded, all voted aye and the motion carried.

Old Business

a) Town Hall Building Committee Update – J. Zullo: Mr. Zullo said the next meeting is December 5<sup>th</sup>, but he will not be attending. He will report at the following Selectmen's meeting.

New Business

a) Use of Roads for Milton Resolution Road Race – 1/1/13: Motion: J. Zullo moved to authorize use of the roads for the Milton Resolution Road Race on January 1, 2013, with January 6, 2013 as inclement weather date. J. Torrant seconded, all voted aye and the motion carried.

b) Adopt Resolution for MOA for F/Y 2011 State Homeland Security Grant Funding: Tom O'Hare, Emergency Management Director, explained that the Federal government distributes money through the State and towns. This agreement is part of the process we repeat every year for the Town to receive the grant money. With this funding in the past the Town has received cots for the shelter, a generator for the communications tower, a light tower for the garage, the Everbridge LENS emergency notification system, as well as regional items for everyone's benefit. The Police also get a percentage of the funds. The funds come through the regional DEMHS office and are not expended through the Town. Motion: J. Zullo moved to authorize the resolution for Homeland Security grant funding and P. Parsons seconded. All voted aye and the motion carried. The resolution reads as follows:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

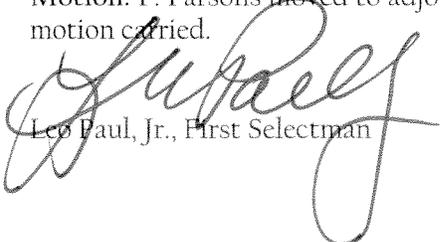
FURTHER RESOLVED, that Leo Paul, Jr., as First Selectman of the Town of Litchfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Litchfield and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

c) Introduce and Confirm Finance Director Hire: L. Paul said the hiring committee consisted of himself, David Geiger, David T. Wilson and David W. Wilson replacing Mr. Geiger after he went to Florida. They interviewed a number of candidates and four returned for a second time. Rose Bouchard was chosen and was present to speak to the Board. She said she has been working at a non-profit in Falls Village for 14 years, leaving as Finance Director. She has been attending school to broaden her skills. She said she would work as many hours as necessary to learn her job. She has recently completed a governmental accounting class at the University of Hartford. She will have the benefit of Rick Mahoney's consultant assistance for at least 60 days for her transition. Motion: J. Torrant moved to confirm Rose Bouchard as Finance Director for the Town of Litchfield, and D. Knox seconded. All voted aye and the motion carried. The Board wished her good luck in her new position.

b) Vote and Sign Annual Town Meeting Call – 1/8/13: Motion: J. Zullo moved to adopt the call for the Town Meeting to be held on January 8, 2013, 7:00 p.m. at the Litchfield Firehouse. J. Torrant seconded, all voted aye and the motion carried.

Correspondence: None

Motion: P. Parsons moved to adjourn at 5:57 p.m. and J. Torrant seconded. All voted aye and the motion carried.



Leo Paul, Jr., First Selectman