

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, FEBRUARY 16, 2016
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:31 p.m. All Selectmen were present: Jonathan Tarrant, Diane Knox, Paul Parsons and Jeffrey Zullo.

Approval of Minutes: Motion: P. Parsons moved and D. Knox seconded a motion to approve the regular February 2, 2016 meeting minutes. Upon voting all voted aye except J. Tarrant, who abstained because of absence, and the motion carried.

Selectmen's Requests: Motion: J. Zullo moved to add to Reappointments, f) Denise Correia to Social Services Board, term 2/2019, and g) Martha McDevitt to Social Services Board, term 2/2019. J. Tarrant seconded, all voted aye and the motion carried. Mr. Paul then updated the Board on the Donahue Road property. He and Town Attorney, Mike Rybak, met with the abutting owners to the west who are amenable to discontinuing Buck Road, and Mr. Rybak is now in the process of correcting the title information in the Town Clerk's office so that it shows that the neighbors' right of way goes to the center of Buck Road. The owners expressed concern about something the previous owner had done, and when the weather clears, the Town will investigate. We will have to follow the new law for road closure process, with a sign on the property, notification of adjacent property owners, town meeting followed by a certified letter to the property owners, and then waiting four months before proceeding.

Public Requests/Comments: Lynn Fulkerson thanked Mr. Paul for distributing the information on fracking waste to the Board. She said the Northwest Conservation District and the League of Women Voters are co-sponsoring an educational forum on fracking waste on April 14th at Litchfield Community Center. Mike Delay was present and said he supports Lynn Fulkerson in her efforts to deal with the fracking waste.

Resignations

- a) Heather Boesch-Wages from Economic Development Commission, effective 1/18/16: received and noted
- b) Edgar Auchincloss from Town Facilities Committee, alternate member, effective 2/11/16: received and noted

Interviews, Appointments & Reappointments

a) Interview Paula Hains Rolleston for Economic Development Commission, regular member, term 6/2017: Ms Rolleston said she has retired to Litchfield after 20 – 30 years of publishing in New York City. She attended the last EDC meeting, and expressed the desire to avoid empty storefronts in the center of town. Motion: J. Zullo moved to appoint Paula Hains Rolleston to the Economic Development Commission, regular member, for term ending 6/2017.

b) Interview Michael H. Cicchetti for Bantam Lake Authority, term 11/2018: Mr. Cicchetti said he is a lawyer practicing in Waterbury, lives on Hutchinson Parkway and has a cottage on Bantam Lake. He knows the lake well and is pleased the water quality has been improved and knows the Bantam Lake Authority has been in control. He represented some of the homeowners on Lake Waramaug to help them get it designated as a heritage lake. He would be pleased to serve on the BLA.

c) Interview Michael H. Cicchetti for Interlocal Advisory Board for Bantam Lake Jams, term 11/2017: J. Tarrant asked Mr. Cicchetti if he is prepared for a long, drawn out process, and he said he has

read the minutes and has worked with Eversource and its bureaucracy. Army Corps's bureaucracy is even more difficult, but he will do whatever he can to move it along, as it is important for the lake.

Motion: J. Zullo moved to appoint Michael H. Cicchetti to the Bantam Lake Authority, term 11/2018, and to the Interlocal Advisory Board for Bantam Lake Jambs, term 11/2017. J. Torrant seconded, all voted aye and the motion carried.

d) **Appoint Edgar Auchincloss to Town Facilities Committee, regular member, term 3/2018:**
Motion: J. Zullo moved to appoint Edgar Auchincloss to the Town Facilities Committee as a regular member for term ending 3/2018. D. Knox seconded, all voted aye and the motion carried.

e) **Interview Lynn Stone for Town Facilities Committee, alternate member, term 3/2018:** Ms Stone said she has a 5th grader and serves on PTO. She attends Board of Education meetings and wants to maintain the excellent integrity of the schools and felt it was important to have a parent of young children on the Committee. J. Zullo felt she would be a great asset to the committee. **Motion:** J. Zullo moved to appoint Ms Stone to the Town Facilities Committee, alternate member, for term ending 3/2018. D. Knox seconded the motion. L Paul asked what she does for work. She said she is a pharmaceutical salesperson for Johnson & Johnson. Upon voting all voted aye and the motion carried.

f) **Reappoint Denise Correia to Social Services Board, term 2/2019**

g) **Reappoint Martha McDevitt to Social Services Board, term 2/2019**

Motion: J. Zullo moved to reappoint both Denise Correia and Marth McDevitt to the Social Services Board for the term ending 2/2019. D. Knox seconded, all voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: None

Green Team Update: The meeting was postponed because of the inclement weather. He would like to tentatively schedule its presentation to the Board of Selectmen for March 15, 2016.

Town Facilities Committee Update: The site walk is tomorrow at 4:00 p.m. Len Fasano will let him know how it goes.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Bantam Lake Authority: 1 member 12/2016

Beautification Commission: 1 regular member 2/2019; 2 alternates 2/2016

Cable TV Advisory Council: 1 member 6/2017

Capital Improvements Committee: 1 PW Dir, 2 citizens at large

Conservation Commission: 2 regular members 12/2016, 12/2018; 2 alternate members 12/2015

Economic Development Commission: 2 alternate members 6/2016, 6/2018

Interlocal Advisory Board (Jambs): PW Dir/Eng./Construction, and 1 BLA member

Litchfield Prevention Council: 3 alternate members: one 6/17, two 6/2016

Milton Historic District Commission: 3 alternate members 1/2018, 1/2018, 1/2019

Northwest CT Convention & Visitors Bureau: 1 member 9/2018

Park & Recreation: 1 regular member; 2 alternate members: 6/2017, 6/2018

Recycling Committee: 5 members: two 2/2016, one 2/2017, two 2/2018

Torrington Area Health District: 1 member 12/2018 (resident)

Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015

Water Pollution Control Authority: 1 alternate member 1/2016

Zoning Board of Appeals: 2 alternate member 3/2015

Transfers: None

Old Business: None

New Business

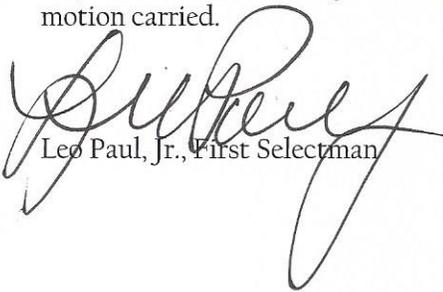
a) **Town Clerk Request for Wide Format Imaging System:** L. Paul explained this is a copier that will be shared with Public Works and can make large, map-size copies. The funds were placed in this year's budget. He showed a three-year lease agreement that will require a Town meeting. The monthly rental would cost \$331.89, with total three-year cost of \$3,982.68. He will plan to keep the budgeted money as surplus and transfer it at fiscal year-end. Then they can start the lease in July. The preferred vendor is A&A Office Systems, Inc. Mr. Paul said they could table this item until the Town Clerk could be present to explain further. J. Zullo said they should get more information from the supplier on the life expectancy and the buyout plan.

Motion: P. Parsons moved to table the Town Clerk's request for a wide format imaging system to the next meeting. J. Tarrant seconded and asked if a representative could come from the company, or get more information from them for the next meeting. J. Zullo would like a comparison of the two lease options from A&A, find what the fair market value of the machine is at the end of four years, and what is the expected life. Upon voting to table, all voted aye and the motion carried.

b) **Set Selectmen's Budget Meeting Schedule:** Mr. Paul said he has not yet looked at the budget, but will be meeting with Finance on Thursday. He will plan to present the Board of Selectmen's budget to the Board of Finance on March 21st. It should be ready to be on the Selectmen's agenda for March 1st. The Board of Education is at 2.8% increase and Selectmen are at 3.08% increase at this time. He is pleased that Public Works has held to a very minimal increase.

Correspondence: None

Adjournment: **Motion:** J. Tarrant moved to adjourn at 6:14 and D. Knox seconded. All voted aye and the motion carried.



Leo Paul, Jr., First Selectman