

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, FEBRUARY 5, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. Also present were Jeffrey Zullo, Diane Knox and Jonathan Tarrant. Paul Parsons was unable to attend.

Approval of Minutes: Motion: J. Tarrant moved to approve the regular meeting minutes of January 15, 2013 and D. Knox seconded.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul announced he would be scheduling Selectmen's budget meetings soon with the departments.

Interviews, Appointments & Reappointments

- a) Reappoint John T. Acerbi to Beautification Commission, term 2/2016
- b) Reappoint Carol Metro to Milton Historic District Commission, term 1/2018

Motion: D. Knox moved to reappoint a) and b) above and J. Tarrant seconded. All voted aye and the motion carried.

Not reappointed: Sherri Robson, Conservation Commission (term expired 12/2012)

Not reappointed: Steven Landers, Milton Historic District Commission (term expired 1/2011)

Liaison Reports/Commission-Committee Minutes: 12/3/12 and 12/17/12 P&Z minutes; 1/9/13 Inland Wetlands Commission minutes; 1/14/13 Board of Finance minutes; 11/27/12 Conservation Commission minutes (draft); 1/10/13 WPCA minutes; 1/9/13 Board of Education minutes (draft); 1/29/13 Capital Improvements Committee minutes; 1/23/13 BOE Spec. minutes (draft); 1/23/13 BOE minutes (draft);

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016

Capital Improvements Committee: 1 member 11/2013

Conservation Commission: 2 regular members 12/2014, 12/2015; 1 alternate member 12/2015

Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013

Inland Wetlands Commission: 2 alternate members 6/2013

Litchfield Housing Authority: 1 regular member 8/2013

Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014

Park & Recreation: 2 alternate members: 6/2013, 6/2014

Recycling Committee: 4 members, 2/2015, two 2/2013, 2/2014

Social Services Board: 1 member, 2/2015

Town Hall Building Committee: 1 member, 3/2015

Veteran's Advisory Committee: 2 regular member 8/2013, 8/2015; 2 alternate members 8/2015

Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Tax Refunds: Motion: J. Tarrant moved to approve the 10 tax refunds for a total of \$6,053.66. D. Knox seconded the motion. J. Zullo asked for information on the three larger refunds. Upon voting all voted aye and the motion carried.

Old Business

a) **Town Hall Building Committee Update – J. Zullo:** Mr. Zullo reported that the Committee is waiting for Architect John Martin to complete the analysis of the rehabilitation and renovation cost of the existing Town Hall. It was estimated that it would take him 4 – 6 weeks to complete the report, working with Jack Healy. The next meeting is February 20th.

New Business

a) **Adopt Capital Improvements Budget for 2013/2014:** L. Paul said they are addressing the Capital budget early, as the Board of Finance has asked for it by its next meeting. He told the Selectmen, since they just recently got the package, that if they were not comfortable deciding now, they could postpone the vote until the next meeting. The total budget presented to the Board of Selectmen from the Capital Committee is \$2,440,713.00. David T. Wilson, Chairman of the Committee, was present to explain the details of the report. Mr. Wilson said the Committee is not happy about this \$2.4 million request, but they have been pushing some projects out and delaying them to the point where they needed to take action. The ten-year road program was taken out of the Capital budget and placed into the operating budget. He reported that bond sales this year netted 1.38 percent on long bonds and .33 percent on the bond anticipation note. The market is still good and it is a good time to get projects done. Mr. Paul reviewed the projects slated for 2013/14 and opened the floor for questions.

J. Zullo thought the public should have more information on the Park and Recreation's ten-year plan, since we are beginning to fund it. Mr. Wilson and Mr. Paul said there is no commitment to fund the whole plan. It will be discussed year by year, just like all other Capital requests. Mr. Zullo said further that he is not happy with this Capital plan and needs more time to study it and ask questions before voting. He is very concerned about a 30 percent increase over last year's Capital budget.

J. Torrant said he attended the January 8th Capital meeting, and it was a real eye opener as to how projects were discussed in detail, prioritized and carefully dropped from the current year. L. Paul said initial requests totaled \$3.5 million and were carefully reduced to \$2,440,713.

J. Zullo asked for detail supporting 2013/14 figures, and L. Paul gave him his Capital notebook to take home to study. **Motion:** J. Torrant moved to postpone a decision on the 2013/14 Capital Budget until the next Selectmen's meeting. D. Knox seconded, all voted aye and the motion carried.

b) **2012 Three Cubic Yard Loader:** Public Works Director Jack Healy explained the bid and recommended it be awarded to low bidder Tyler Equipment for \$136,398.00, and to include the purchase of the loader attachment (grapple) for \$16,970.00. Since there is only \$14,850.00 in that capital account (9516-57968), he asked that the balance of \$2,120.00 be taken from the loader account (9516-57969).

Motion: J. Torrant moved to award the loader bid to low bidder Tyler Equipment for \$136,398.00. D. Knox seconded, all voted aye and the motion carried.

Motion: J. Torrant moved to purchase the loader attachment (grapple) for \$16,970.00 from Account 9516-57968, with the balance of \$2,120.00 being charged to the loader account 9516-57969. D. Knox seconded. All voted aye and the motion carried.

c) **Four One-Way Snow Plows:** J. Healy recommended the bid be awarded to W. H. Rose for \$32,548.00. He stated the total in the capital account 9516-57967 has only \$30,494.16, so he asked that the balance of \$2,053.84 be taken from the loader account 9516-57969 because the plows are also used with the loader.

Motion: D. Knox moved to award the plow bid to low bidder W. H. Rose for \$32,548.00, with funding taken partially from 9516-57967, and with the balance of \$2,053.84 taken from loader account 9516-57969, since the plows are used on the loader. J. Tarrant seconded, all voted aye and the motion carried.

Correspondence: None

Motion: J. Tarrant moved to adjourn at 6:40 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman