

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, JANUARY 20, 2015  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:32 p.m. Also present were Selectmen Paul Parsons, Jeffrey Zullo and Diane Knox. Jonathan Tarrant was excused.

Approval of Minutes: Motion: J. Zullo moved to adopt the regular 1/6/15 meeting minutes and D. Knox seconded. All voted aye except P. Parsons, who abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: J. Zullo moved to add to Item c) under New Business, "Approve Proclamation for Project Purple for Litchfield Prevention Council." P. Parsons seconded, all voted aye and the motion carried. Mr. Paul noted in follow-up to the last meeting, Kelly Garden of the Prevention Council sent a letter requesting \$5,000 for its budget. He has forwarded this request to Finance and may ask the Prevention Council to make a presentation to justify the request. Finally he alerted the Board that Finance Director Rose Bouchard has resigned to take a position in the Enfield Public Works Department. We will look for an interim, but it may be a good time to look into hiring one Director for a combined ledger with the Schools.

J. Zullo asked about the need for being reappointed to the Town Hall Building Committee, since it is inactive. Mr. Paul said that it may return to activity if the regionalization prospects do not materialize.

D. Knox commented on the new reflectors on the stop signs and how well they show up. She then asked if it could be possible to put a center yellow line on some of the outlying roads, especially where fog density occurs, e.g., Chestnut Hill and Fern Avenue. L. Paul said that there is a State project coming to do some related work, and he will contact them to ask about this.

J. Zullo asked about an update on the White Woods parking study. Mr. Paul said he would check with Jack Healy.

Resignations

- a) Melinda J. Mennillo from Zoning Board of Appeals, effective 1/5/15: Received and noted
- b) Jeffery Legendre from Zoning Board of Appeals, alternate, effective 1/15/15: Received and noted

Interviews, Appointments & Reappointments

a) Interview Bruce Watts for Zoning Board of Appeals, term 3/2020: Mr. Watts said he grew up in Northfield and has been in East Litchfield since 1989. He worked for the City of Waterbury in the IT Department and is a member of the East Litchfield fire police. He would like to spend his time now in different ways. Motion: J. Zullo moved to appoint Bruce Watts to the Zoning Board of Appeals, regular member, term expiration 3/2020. P. Parsons seconded, all voted aye and the motion carried.

b) Appoint Jeffery Legendre to Zoning Board of Appeals, regular member, term 3/2018: Motion: J. Zullo moved to appoint Jeffery Legendre to Zoning Board of Appeals, regular member, with term expiration 3/2018. D. Knox seconded, all voted aye and the motion carried.

c) Reappoint Jack Healy to Tree Warden, term expiration 2/2016: Motion: J. Zullo moved to reappoint Jack Healy to Tree Warden with term expiration of 2/2016. D. Knox seconded, all voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 12/15/14 P&Z minutes; 1/8/15 WPCA minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members: one 2/2015, two 2/2016, one 2/2017; 2 alternates 2/2016  
Conservation Commission: 1 regular member 12/2016; 2 alternate members 12/2015  
Economic Development Commission: 2 alternate members 6/2016  
Litchfield Prevention Council: 3 alternate members, two 6/2016, 6/2017  
Milton Historic District Commission: 1 regular member 1/2020; 3 alternate members 1/2015, 1/2015, 1/2019  
Park & Recreation: 2 alternate members: 6/2017, 6/2018  
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2017  
Town Hall Building Committee: 1 member, 3/2015  
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015  
Water Pollution Control Authority: 1 alternate member 1/2015  
Zoning Board of Appeals: 2 alternate member 3/2015

Tax Refunds: None

### Old Business

a) **Approval of Capital Police Car Purchase (tabled from 1/6/15 meeting):** Mr. Paul clarified that the vehicle would be a 2014 and the \$1,958 overage would come out of the Police's operating budget from two lines, small office equipment and automotive supplies. Resident Trooper Jim Holm said that because the bid process calls for three quotes, they were unable to get the best price from a vendor under State bid prices. They ultimately went with the State vendor which is over budget. They were able to use the existing light bar from the old cruiser, so saved further extra cost. Mr. Paul said the Town cannot avoid the bidding process and go to only one vendor. They cannot deal with a vendor if he is a State contractor and his specifications meet the State bid if he is not listed on the State bid. **Motion:** J. Zullo moved to approve purchase of the 2014 Ford Sedan Interceptor, State Bid Contract 12PSX0194, in the amount of \$32,000. D. Knox seconded. P. Parsons asked if this car is different from the Taurus, and they said it is the same car, just a later model. Cpt. Peter Russo said the lettering will cost \$350. Upon voting, all voted aye and the motion carried.

b) **Region 12 Discussion Update:** L. Paul said he does not know where the Region 12 discussion will go, but in his discussion with Mark Lyon and Barbara Henry, they seemed hesitant to be willing to consider this, so they agreed to wait a while. At the same time our Board of Education is exploring other ways to address concerns. Regarding Region 6, Mr. Zullo said the citizens in the communities need to force the issue with rationale of a better education for the students. Consensus has to build.

### New Business

a) **Approve Grant Writer Contract:** L. Paul explained that the grant writer gets paid from the grants. He suggested we stay with L. Wagner, a firm we have had good experience with for many years. J. Zullo said the Housing Trust had been very happy working with them on the Northfield Firehouse conversion to affordable housing. **Motion:** P. Parsons moved to award the grant writer contract to L. Wagner and Associates for the 2015 Small Cities Community Development Program Application. D. Knox seconded, and all voted aye, except J. Zullo who abstained because of his membership on the Housing Trust, and the motion carried.

b) **Endorse Employer Support of the Guard and Reserve:** L. Paul explained the request letter of 12/3/14 asking us to endorse our support of any employees serving in the Guard or Reserve by honoring their commitment. **Motion:** J. Zullo moved to provide a statement of support as an endorsement of the Guard and Reserve as requested in the letter. D. Knox seconded, all voted aye and the motion carried.

c) **Approve Proclamation for Project Purple for Litchfield Prevention Council:** L. Paul explained Project Purple Month as a national initiative to promote anti-substance abuse awareness, with Litchfield High School students committing to its promotion here. The Litchfield Prevention Council will be designating the week of January 26 – 30<sup>th</sup> to “Go Purple” in support and have asked for a proclamation. **Motion:** J. Zullo moved to adopt the proclamation as presented from the Litchfield Prevention Council for Project Purple Month for the Month of January, 2015. D. Knox seconded, all voted aye and the motion carried.

Correspondence: a) 12/22/14 Letter from Resident Re Region 12 Discussion: Received and noted.

Adjournment: **Motion:** J. Zullo moved to adjourn at 6:23 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman