

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, JULY 1, 2014
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:33 p.m. with all Selectmen present: Jonathan Tarrant, Diane Knox, Paul Parsons and Jeffrey Zullo.

Approval of Minutes: **Motion:** D. Knox moved to approve the regular June 3, 2014 meeting minutes and J. Zullo seconded. Upon voting, D. Knox, J. Zullo and L. Paul voted aye, J. Tarrant and P. Parsons abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul said they have extended the regional animal control agreement for 90 days and are in the process of reviewing it to bring it to town meeting for another 2-year term. J. Zullo asked if there has been feedback from Wamogo on our regionalization letter and Mr. Paul said no. He said he saw in the newspaper that they had held a retreat with Jonathan Costa leading.

Resignations: None

Interviews, Appointments & Reappointments

a) **Consider Appointment of Jeanne M. FitzGerald to Beautification Commission, term 2/2017:**
Motion: J. Tarrant moved to appoint Jeanne M. FitzGerald as above and D. Knox seconded. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 6/9/14 Board of Finance minutes; 5/8/14 WPCA minutes; 5/5/14 and 6/2/14 P&Z minutes; 5/6/14 and 6/3/14 (draft) Zoning Board of Appeals minutes; 5/27/14 and 6/24/14 Conservation Commission minutes; 5/28/14 Economic Development Commission minutes; 6/11/14 Inland Wetlands Commission minutes; 6/4/14 Board of Education minutes (draft); 5/8/14 Fire & EMS Commission

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2015, 2/2016; 2 alternates 2/2016
Conservation Commission: 1 regular member 12/2016; 2 alternate members 12/2015
Economic Development Commission: One regular member 6/2014; 3 alternate members 6/2015, 6/2016, 6/2017
Litchfield Prevention Council: 1 regular member 6/2017; 2 alternate members 6/2016, 6/2017
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2019
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015
Park & Recreation: 1 regular member 6/2018; 2 alternate members: 6/2017, 6/2018
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2017
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 alternate member 1/2015
Zoning Board of Appeals: 1 regular member 3/2015

Tax Collector – Year-End Small Over/Underpayments: Tax Collector Nancy Southard explained the statute that instructs her not to refund after 3 years from the date of the tax. She has four accounts from

the 2009 grand list totaling \$38.09 and asked for approval to transfer that balance to miscellaneous revenue.

There are also credit balances under \$5.00, 17 accounts on the 2011 grand list for a total \$35.76, and she would like approval to transfer that amount to miscellaneous revenue.

Motion: J. Torrant moved to approve the transfers as outlined by N. Southard, Tax Collector. D. Knox seconded, all voted aye and the motion carried.

Tax Refunds: **Motion:** J. Torrant moved to approve 5 tax refunds, for a total of \$165.40. D. Knox seconded, all voted aye and the motion carried.

Transfers: None

Old Business: None

New Business

a) **Award Bid for Landscape Dump Truck:** There was discussion about needing a transfer, as some of the funding is requested to come from the Capital Dump Truck account. They decided to approve the award contingent upon the transfer being made. Mr. Healy said he thought the paperwork had been taken care of. **Motion:** J. Zullo moved to approve the bid award for the landscape dump truck to Marola Motor Sales in the amount of \$116,887 contingent upon funding to be established with the budget line item of \$115,000 in the capital budget and an additional \$1,887 transfer from the Capital Dump Truck Account 9516-57452-453. J. Torrant seconded. J. Zullo asked for a transfer to be ready for the next meeting. All voted aye and the motion carried.

b) **Award Bid for Kennedy Road Drainage Improvements:** **Motion:** D. Knox moved to award the bid for Kennedy Road Drainage Improvements to Deacon Excavating in the total amount of \$36,000, and P. Parsons seconded. All voted aye and the motion passed.

c) **Adopt Resolution for *Master Municipal Agreement for Rights of Way Projects*:** **Motion:** J. Zullo moved to adopt the resolution and read it aloud. J. Torrant seconded, all voted aye and the motion carried. The resolution reads as follows:

RESOLVED, that the Honorable Leo Paul, Jr., First Selectman, is hereby authorized to sign the Agreement entitled, "Master Municipal Agreement for Rights of Way Projects."

Correspondence: None

Adjournment: **Motion:** P. Parsons moved to adjourn at 5:48 p.m. and J. Torrant seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman