

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, JUNE 3, 2014
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Jeffrey Zullo, Diane Knox and himself present. Paul Parsons and Jonathan Torrant were unable to attend.

Approval of Minutes: **Motion:** Ms Knox moved to adopt the regular May 20, 2014 meeting minutes and Mr. Zullo seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: None

Resignations: None

Interviews, Appointments & Reappointments

a) Interview Robert E. Graham for Economic Development Commission, term 6/2017: withdrawn by applicant

b) Reappoint Alexander Vandenberg to Economic Development Commission, term 6/2017: **Motion:** D. Knox moved to reappoint Mr. Vandenberg to the Economic Development Commission with term ending in 6/2017. J. Zullo seconded, all voted aye and the motion carried.

c) Reappoint Kevin Tieman to Litchfield Prevention Council, term 6/2017: **Motion:** D. Knox moved to reappoint Mr. Tieman to the Litchfield Prevention Council with term ending 6/2017. J. Zullo seconded, all voted aye and the motion carried.

d) Reappoint Francis Gorman to Board of Ethics, term 6/2017: **Motion:** D. Knox moved to reappoint Francis Gorman to the Board of Ethics with term expiration of 6/2017. J. Zullo seconded, all voted aye and the motion carried.

Declining Reappointment

a) W. James Cosgrove, Jr. from Litchfield Prevention Council: Received and noted.

b) Lindsay Murphy from Park and Recreation Commission: Received and noted.

Liaison Reports/Commission-Committee Minutes: 5/14/14 Inland Wetlands Commission minutes; 4/21/14 P&Z minutes; 3/13/14 Fire & EMS Commission minutes; 4/30/14 Economic Development Commission minutes; 4/22/14 Conservation Commission minutes; 4/15/14 Sandy Beach Commission minutes; 5/8/14 & 5/12/14 Special BOE minutes (draft); 5/14/14 BOE minutes

Mr. Torrant had sent an email commenting on errors in the BOE minutes. Mr. Paul said he called the Chairman and asked that the minutes be reviewed for accuracy before they are published, and the Chairman said he would look into it.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 3 regular members 2/2015, 2/2017, 2/2016; 2 alternates 2/2016

Conservation Commission: 1 regular member 12/2016; 2 alternate members 12/2015

Economic Development Commission: One regular member 6/2014; 3 alternate members 6/2015, 6/2016, 6/2017

Litchfield Prevention Council: 1 regular member 6/2017; 2 alternate members 6/2016, 6/2017
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2019
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015
Park & Recreation: 1 regular member 6/2018; 2 alternate members: 6/2017, 6/2018
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2017
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 alternate member 1/2015
Zoning Board of Appeals: 1 regular member 3/2015

Tax Refunds: **Motion:** J. Zullo moved to approve the five tax refunds in the amount of \$160.97, as submitted by the Tax Collector. D. Knox seconded, all voted aye and the motion carried.

Transfers

a) **Transfer #5 - \$19,346 from 01-1903-51703 Contingency to 01-2202-52102 Fire Protection-Professional Services-Medical:** Mr. Paul explained that usually they cover fireman physical overages in the year-end transfers, but this year the timing is shorter for physicals that need to be done by the end of this month. **Motion:** J. Zullo moved to approve Budget Transfer #5 in the amount of \$19,346 from Contingency to Fire Protection - Professional Services - Medical, and D. Knox seconded. All voted aye and the motion carried.

Old Business: None

New Business

a) **Adopt Resolution for Historic Documents Preservation Grant:** Mr. Paul read the resolution and explained this is a grant that is awarded every year to help the Town Clerk with preserving historical documents, and the resolution must be passed before the First Selectman can sign the contract. **Motion:** J. Zullo moved to adopt the resolution for an historic document preservation grant and D. Knox seconded. All voted aye and the motion carried. The resolution reads as follows:

RESOLVED: That Leo Paul, Jr., First Selectman of the Town of Litchfield, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

b) **Award Bid for Asbestos Tile Removal at Bantam Facility:** Naomi Boccio of the Public Works Department explained that these are tiles in the hallway of the courthouse, and in order to replace the carpet, they have to take up the tiles. They will work on it in three phases over three weekends. The funds will come from the Annex Fund. **Motion:** J. Zullo moved to award the bid for asbestos tile removal at the Bantam Facility to low bidder Alberca Construction Co., LLC, in the amount of \$12, 250. Upon voting all voted aye and the motion carried.

c) **Award Bid for Tree Work:** L. Paul said that the bid is being awarded to the three bidding contractors based on price and availability: Pro Tree, Harwinton Tree and Higgins Tree. **Motion:** J. Zullo moved to approve the bids as recommended for Pro Tree, Harwinton Tree and Higgins Tree to be decided by the Public Works Department. D. Knox seconded, all voted aye and the motion carried.

Adjournment: **Motion:** J. Zullo moved to adjourn at 5:43 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman