

SPECIAL BUDGET MEETING
OF THE LITCHFIELD BOARD OF SELECTMEN
MONDAY, MARCH 11, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

1. **Call to Order:** First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. Also present were Selectmen Paul Parsons, Jonathan Tarrant and Diane Knox. Jeffrey Zullo was away.

2. **Discussion with Public Works:** Mr. Paul summarized the budget work, with a proposed increase of 1.87 percent. The highest cuts fall in the Public Works budget. The two major adjustments involve one at \$50,000 and one at \$349,000. Adjustments were made and agreed upon in other departments.

Mr. Paul presented three charts. The first showed the school maintenance changes from 2012/13 to 2013/14, just in line items that have changed. The second showed the same, but for all line items in the school maintenance area. These projections show a net savings of \$59,371. L. Paul said Public Works has made good progress so far in cost savings in the custodial transfer. There are some minor adjustments that have been made, and there will be some major adjustments which will save considerable money. Soon the floor buffing job will be handled in-house, eliminating the high cost of the outside contractor. J. Healy also noted a sizable decrease in the cost of miscellaneous supplies. The third chart showed the 2013 Project Schedule. J. Healy explained the projects that are already contracted out and those that are anticipated for funding but not yet contracted.

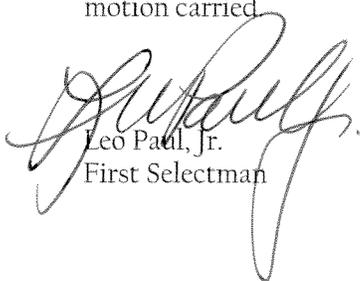
Mr. Paul said that out of the total Public Works budget, the Highways area was affected the most with a \$349,000 reduction, which includes \$189,000 in Town Aid Road money. This TAR revenue was erroneously put into Capital expenditures and should have been kept in a capital line item budget to be tracked separately because it is revenue from State funding. So this TAR money in Capital was planned to be drawn down for use in the operating budget for work on the roads. This time they were planning to take \$150,000, but it was decided to defer this action either until next year or perhaps over the next two years.

The other large adjustment was \$50,000 from insurances. It was determined the original budgeting looked high, so the reduction would leave adequate funding.

L. Paul was pleased with the Oliver Wolcott Library's budget, as they only asked for a 2.5% increase strictly for salaries and benefits. The rest of the proposed Selectmen's budget remains the same. The total shows an increase of \$153,843, or 1.87%, and is just salaries and benefits.

3. **Budget 2013/2014 Overview with Possible Final Approval: Motion:** P. Parsons moved to submit to the Board of Finance the Selectmen's proposed budget of \$8,398,480.00. J. Tarrant seconded. The Selectmen commended the hard work on this budget and were all pleased with it. Mr. Paul said he spoke to Mr. Zullo by telephone and he agreed. Upon voting all voted aye and the motion carried.

4. **Adjournment:** P. Parsons moved to adjourn at 6:00 p.m. and J. Tarrant seconded. All voted aye and the motion carried.


Leo Paul, Jr.
First Selectman