

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, MAY 6, 2014
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. Selectmen Jonathan Tarrant, Paul Parsons, Diane Knox and Jeffrey Zullo were also present.

Approval of Minutes: **Motion:** J. Tarrant moved to adopt the regular meeting minutes of April 15, 2014 and P. Parsons seconded. All voted aye except D. Knox, who abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: **Motion:** P. Parsons moved to add under New Business c) "Approve Hiring of David Rogers to Fire Marshal/Emergency Management." J. Tarrant seconded, all voted aye and the motion carried. Mr. Paul said he will be in San Diego for a few days as a representative of the CIRMA Board of Directors. He urged the Selectmen to attend the Annual Budget Meeting on Wednesday.

Resignations

- a) **Declined Reappointment:** Ronald J. Glander from Litchfield Prevention Council as of 6/14: Received and noted.
- b) **Declined Reappointment:** Judith Elliott from Economic Development Commission as of 6/14: Received and noted.
- c) **Resigned:** John D'Aversa, from Sandy Beach Commission, effective 4/25/14: Received and noted.
- d) **Resigned:** Meredith Shafer from Litchfield Prevention Council, alternate, effective 5/6/14: Received and noted.

Interviews, Appointments & Reappointments

- a) **Appoint Meredith Shafer to Litchfield Prevention Council, regular member, term 6/2017:** **Motion:** J. Tarrant moved to appoint Meredith Shafer to the Litchfield Prevention Council as a regular member, with term expiration of 6/2017. P. Parsons seconded, all voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 4/10/14 & 4/24/14 special Board of Finance minutes; 4/23/14 Annual Town Budget Hearing minutes; 3/25/14 & 4/22/14 Conservation Commission minutes (drafts); 4/9/14 Inland Wetlands Commission minutes; 4/10/14 WPCA minutes; 3/26/14 Economic Development Commission minutes (draft); 4/10/14 BOE Curriculum/Programs & Personnel Committee minutes (draft); 4/24/14 special Safety & Health Committee meeting minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

- Beautification Commission: 3 regular members 2/2015, 2/2017, 2/2016; 2 alternates 2/2016
- Conservation Commission: 1 member 12/2016; 2 alternate members 12/2015
- Economic Development Commission: One regular member 6/2014; 3 alternate members 6/2014, 6/2015, 6/2016
- Litchfield Prevention Council: 1 regular member 6/2014; 1 alternate member 6/2016
- Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2019
- Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015
- Park & Recreation: 2 alternate members: 6/2017, 6/2014
- Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2017
- Sandy Beach Commission: 2 regular members 12/2014, 12/2015

Town Hall Building Committee: 1 member, 3/2015

Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015

Water Pollution Control Authority: 1 alternate member 1/2015

Zoning Board of Appeals: 1 regular member 3/2015

Tax Refunds: **Motion:** J. Torrant moved to approve the four tax refunds, in the amount of \$722.46. D. Knox seconded, all voted aye and the motion carried.

Old Business: None

New Business

a) **Consider Waiver of Building Fees for Bantam Fire Co. Roof Replacement:** **Motion:** J. Torrant moved to waive the building fees for the Bantam Fire Co. for its roof replacement and D. Knox seconded. All voted aye and the motion carried.

b) **Consider Waiver of Building Fees for Bantam Fire Co. STEAP Grant ADA Bathroom Project:** **Motion:** J. Torrant moved to waive the building fees for the Bantam Fire Company's STEAP Grant project to add ADA showers and update bathrooms to ADA compliance. D. Knox seconded, all voted aye and the motion carried.

c) **Approve Hiring of David Rogers to Fire Marshal/Emergency Management:** Mr. Paul said three applicants were interviewed for this position and Mr. Rogers was the top choice. He is retiring from the Torrington Fire Company and has accepted this offer, with starting date of August 18, 2014. Meanwhile, Sam Kinkade will remain as Acting Fire Marshal until then, and then become a Deputy Fire Marshal after that. P. Parsons said he was on the selection committee and said that committee as well as the Fire and EMS Commission approved Mr. Rogers unanimously for the job. Mr. Paul said he was excited to have a local resident with his qualifications and experience in managing incidents to take the Town to the next level. J. Zullo asked Mr. Rogers for his outlook for improvements or changes in the Fire Marshal Office. He said he wants to get a feel for code compliance on Town buildings and step up security for large events. Mr. Zullo would like him to look into sharing resources with neighboring towns and build on capabilities. D. Knox added that working with other departments and on school safety is important.

Motion: J. Torrant moved to accept the recommendation of the First Selectman to hire David Rogers as Fire Marshal/Emergency Management for the Town of Litchfield, with 8/18/14 start date, and D. Knox seconded. All voted aye and the motion carried.

Correspondence: J. Zullo asked about a letter Mr. Paul was going to draft to the Selectmen of Warren, Goshen and Morris regarding regionalization. Mr. Paul apologized and said he would have it for the next meeting.

Adjournment: **Motion:** J. Torrant moved to adjourn at 5:58 p.m. and P. Parsons seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman