

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, MAY 5, 2015
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Jeffrey Zullo, Diane Knox and Jonathan Tarrant present. Paul Parsons was unable to attend.

Approval of Minutes

a) **Regular 4/21/15: Motion:** J. Tarrant moved to approve the regular meeting minutes of 4/21/15 and D. Knox seconded. All voted aye except J. Zullo, who abstained because of absence, and the motion carried.

b) **Special 4/24/15: Motion:** J. Tarrant moved to approve the special meeting minutes of 4/24/15 and D. Knox seconded. All voted aye except J. Zullo, who abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul reminded the Board of the Annual Town Meeting on May 13th.

Resignations: None

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 4/17/15 Board of Finance minutes; 4/16/15 P&Z minutes; 3/24/15 and 4/28/15 (drafts) Conservation Commission minutes; 3/25/15 Economic Development Commission minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 6 regular members: three 2/2016, one 2/2017, two 2/2018; 2 alternates 2/2016

Conservation Commission: 2 alternate members 12/2015

Economic Development Commission: 2 alternate members 6/2016

Litchfield Prevention Council: 3 alternate members: one 6/17, two 6/2016

Milton Historic District Commission: 1 regular member 1/2020; 3 alternate members 1/2015, 1/2015, 1/2019

Park & Recreation: 2 alternate members: 6/2017, 6/2018

Recycling Committee: 5 members: two 2/2016, one 2/2017, two 2/2018

Town Hall Building Committee: 1 member, 3/2018; one alternate 3/2018

Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015

Water Pollution Control Authority: 1 alternate member 1/2015

Zoning Board of Appeals: 2 alternate member 3/2015

Tax Refunds: **Motion:** D. Knox moved to adopt the 7 tax refunds, for a total of \$715.96. J. Tarrant seconded, all voted aye and the motion carried.

Transfers

a) **Transfer #5 - \$8,000.00 from 1903-51703 Contingency to 2202-52102 Firemen Physicals:** Mr. Paul said we should not have to do this next year as more money has been placed in the upcoming budget for physicals. **Motion:** J. Zullo moved to approve Transfer #5, moving \$8,000.00 from 1903-51703 Contingency to 2202-52102 Professional Services. J. Tarrant seconded, all voted aye and the motion carried.

Old Business: None

New Business

a) **Energy Task Force Proposal – John Post:** Mr. Post introduced Lynn Fulkerson and Sonya Osborn and proposed a grant opportunity through Eversource to gather and analyze the energy usage of the town's buildings and identify those that are inefficient, make a plan to increase efficiency and thus cut operating costs. He presented a slide show and then entertained questions. J. Zullo asked if savings other than electricity were considered in the study, and it was unclear to what extent the study covered. He asked for a letter of commitment to be signed and sent to Eversource by May 7th. There were benchmarks established for all buildings a couple years ago to use as a baseline for tracking and decreasing energy use by 20% by 2018. A Green Team will be established locally to work with a consultant who will develop a municipal action plan. By 2016, implementation and monitoring will be in progress. The value of this grant could be between \$5,000 and \$10,000.

Motion: J. Zullo moved to authorize the First Selectman to sign the letter of commitment for the Municipal Benchmarking Technical Assistance Initiative as presented by the Litchfield Energy Task Force. J. Torrant seconded. Mr. Zullo offered to serve on the Green Team. Upon voting all voted aye and the motion carried. Mr. Paul signed the letter and returned it to the Task Force.

b) **Award Bid for Refuse/Recyclables Pick-Up:** **Motion:** J. Torrant moved to award the bid for refuse/recycling to USA Hauling as outlined in J. Healy's memo of 4/21/15. D. Knox seconded, all voted aye and the motion carried.

c) **Award Bid for Demolition and Non-Processible Materials:** **Motion:** J. Torrant moved to award the bid for demolition and non-processible materials to USA Hauling per J. Healy's memo of 4/27/215. D. Knox seconded, all voted aye and the motion carried.

d) **Award Bid for Snow Removal at Annex Building:** **Motion:** J. Zullo moved to award the bid for snow removal at the Annex building to low bidder Haeley Property, and J. Torrant seconded. All voted aye and the motion carried.

e) **Adopt Resolution for Historic Documents Preservation Grant:** Mr. Paul read the resolution and explained that the Town Clerk applies for this grant every year, but it is possible it may be included in the State's budget cuts for next year. **Motion:** J. Zullo moved to adopt the resolution for an historic document preservation grant as read, and J. Torrant seconded. All voted aye and the motion carried. The resolution appears as follows:

RESOLVED: That Leo Paul, Jr, First Selectman of Litchfield, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

Correspondence: None. Mr. Zullo informed the Board he would be out of town at the next regular meeting, May 19th.

Adjournment: **Motion:** J. Torrant moved to adjourn at 6:02 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman