

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, MAY 7, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Jeffrey Zullo, Diane Knox, and Jon Tarrant also present. Paul Parsons was excused.

Approval of Minutes: **Motion:** J. Tarrant moved to adopt the regular 4/16/13 minutes and J. Zullo seconded. All voted aye except D. Knox, who abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul reminded the Selectmen of the Memorial Day parades and the budget meeting, to be adjourned to a referendum via petition, scheduled for May 21st. He will be meeting with Region 6 on Monday, May 13th at Wamogo at 6:00 p.m. regarding possible regionalization. He will also be meeting with NWCCOG and LHCEO regarding the merger of the two regional planning groups as a result of the State MORE Commission's efforts to pass a bill to make all planning agencies COG's (Councils of Government).

Mr. Paul then said the Planning and Zoning meeting last night had many speak for and against the proposed regulation amendment. The Commission did not yet vote on it pending further discussion.

Resignations: None

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 4/16/13 Special WPCA minutes; 4/23/13 & 4/26/13 Conservation Commission minutes (drafts); 4/10/13 Inland Wetlands minutes; 3/27/13 & 4/24/13 (draft) Economic Development Commission minutes; 4/3/13 Board of Education minutes (draft); 4/24/13 Board of Finance minutes (budget hearing and meeting)

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016
Capital Improvements Committee: 1 member 11/2013
Conservation Commission: 1 regular member 12/2014, 2 for 12/2013; 2 alternate members 12/2015
Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013
Inland Wetlands Commission: 2 alternate members 6/2013
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014
Park & Recreation: 2 alternate members: 6/2013, 6/2014
Recycling Committee: 4 members, 2/2015, two 2/2013, 2/2014
Social Services Board: 1 member, 2/2015
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular member 8/2013, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Tax Refunds: 12 Refunds, Total of \$1,569.69: **Motion:** J. Tarrant moved to approve 11 refunds with one change to remove a duplicate of \$248.20, leaving a total of \$1,321.49. J. Zullo seconded, all voted aye and the motion carried. L. Paul will bring this change to the Tax Collector's attention.

Old Business

a) **Town Hall Building Committee Update – J. Zullo:** Mr. Zullo reported that the Building Committee did a practice run-through of the presentation last Wednesday with the intention of presenting to the Selectmen tonight, Board of Finance next Monday and three nights of public hearings. However, upon consultation with Leo Paul and Bill Buckley, the decision was made to defer any further meetings and presentations until more clarity is gained from the direction of the school regionalization meetings with Region 6. Mr. Zullo asked for an update on the State Judicial and its timetable of moving the court to Torrington. Mr. Paul will check into it and report back.

New Business

a) **Bantam Lake Advisory Committee Update – J. Torrant:** Mr. Torrant said he was unable to make the meeting but sent an email to the chairman apologizing. She will send him the minutes when available. The next meeting is planned for late October.

b) **Approve New “Town of Litchfield Employee Handbook”:** Leo Paul said the current handout for new employees entitled *Town of Litchfield Personnel Policy* was from the 1990’s and needed to be updated and amended. **Motion:** J. Torrant moved to approve the new *Town of Litchfield Employee Handbook*, and D. Knox seconded. All voted aye and the motion carried.

Correspondence: None

Motion: J. Zullo moved to adjourn at 5:49 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman