

**REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, NOVEMBER 15, 2011
TOWN OFFICE BUILDING ~ 5:30 P.M.**

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. All Selectmen were present: R. Christopher Blake, Paul Parsons, Diane Knox and William Dranginis.

Approval of Minutes: **Motion:** C. Blake moved approval of the regular 10/18/11 meeting minutes and D. Knox seconded. All voted aye except W. Dranginis, who abstained because of absence, and the motion carried.

Public Requests/Comments: Barbara Putnam brought some Planning and Zoning issues to the attention of the Board of Selectmen. First, she said while it is true that the regulations prevent the use of sandwich board signs, P&Z has suspended enforcement while they review the regulations, contrary to a letter to the editor that said P&Z was preventing the use of these signs. She also noted that business owners have never been singled out for enforcement as the letter stated. She also pointed out that the volunteers are not required to be trained but probably should be to avoid errors, and the First Selectman should take more of an interest in the P&Z Commission.

Selectmen's Requests: L. Paul acknowledged and thanked William Dranginis for his work on the Board of Selectmen over the past eight years, and the other selectmen echoed his sentiments.

Resignations: **Leon Losee, Jr. from Economic Development Commission, effective 10/21/11:** Received and noted.

Interviews, Appointments & Reappointments

a) Reappoint Frank Simone to Capital Improvements Committee, BOE Appointee, term 11/2013: **Motion:** C. Blake moved the reappointment of Frank Simone as above, and D. Knox seconded. All voted aye except W. Dranginis, who voted nay, and the motion carried.

b) Reappoint Oren Boynton to Bantam Lake Authority, term expiration 12/2014: **Motion:** W. Dranginis moved the reappointment of Oren Boynton as above, and C. Blake seconded. All voted aye and the motion carried.

c) Reappoint Peter Onderdonk to Conservation Commission, term expiration 12/2014: **Motion:** W. Dranginis moved the reappointment of Peter Onderdonk as above, and P. Parsons seconded. All voted aye and the motion carried.

d) Appoint Pat Buccitelli to Pension Plan Review Committee, BOE Rep.

e) Appoint Michael Dunn to Pension Plan Review Committee, Pension Commission Rep.

f) Appoint Joseph Manes to Pension Plan Review Committee, Pension Commission Rep.

g) Appoint Margaret Perusse to Pension Plan Review Committee, Pension Commission Rep.

h) Appoint Edward Weik to Pension Plan Review Committee, BOF Rep.

i) Appoint Edward Gadowski to Pension Plan Review Committee, BOF Rep.

L. Paul explained that the Pension Plan Review Committee is being formed as a subcommittee of the Pension Commission to study the language of the current pension plan and make any adjustments necessary to criteria for eligibility in order to avoid credit given for vacation time, overtime, etc. Chris Blake was already chosen as the Board of Selectmen's representative. Representatives were proposed by the Boards of Education, Finance and the Pension Commission to comprise the subcommittee, and the Board of Selectmen is merely endorsing the candidates listed above. L. Paul said he would convey the Board's endorsement of these names to Chairman Perusse tomorrow.

Liaison Reports/Commission-Committee Minutes: BOE draft minutes for 10/5/11, 10/17/11 (special), 10/19/11; Sandy Beach minutes 9/14/11, 10/25/11; Conservation minutes 10/25/11; Inland Wetlands minutes 10/12/11; 9/6/11 ZBA minutes; 10/26/11 EDC draft minutes; 9/28/11 EDC minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2012, 2/2014; 1 alternate 2/2013
Cable Television Advisory Council: One member 6/2013
Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013
Inland Wetlands Commission: 1 regular member 6/2014
Milton Historic District Commission: 2 alternate members 1/2012
Park & Recreation: 2 alternate members: 6/2013, 6/2014
Pension Commission: 1 alternate member 3/2013
Recycling Committee: 3 members, 2/2012, 2/2013, 2/2014
Veteran's Advisory Committee: 1 regular member 8/2012; 2 alternate members 8/2012
Water Pollution Control Authority: 1 regular member 1/2013

Tax Refunds: **Motion:** W. Dranginis moved to approve the 16 tax refunds, for a total of \$770.35, and C. Blake seconded. All voted aye and the motion carried.

Transfers: None

Old Business: None

New Business

a) Award Bid for CAMA Software: **Motion:** W. Dranginis moved to award the bid for conversion of CAMA software to Vision Government Solutions Inc. for \$24,000. C. Blake seconded the motion. Assessor Kathy Brown has recommended Vision. Appraisal Resource Group's bid is very low because they are our current system, and the cost would be only for putting data on the internet. However, their method of navigation on the internet is more cumbersome for the user. With Vision Government Solutions, all the information from the field card can be found on one page. Many towns use Vision, and she has used that system before and is happier with it. She also noted that the system can be bridged very easily to the Tax Collector's side. **Vote:** Upon voting all voted aye and the motion carried.

Correspondence: **a) New Language for Mailbox Policy:** L. Paul explained that the amendment to the policy limits the amount to \$40 that the Town will spend to replace a mailbox.

Motion: W. Dranginis moved to adjourn at 5:59 p.m., and D. Knox seconded. All voted aye and the motion carried.


Leo Paul, Jr., First Selectman