

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, NOVEMBER 20, 2012  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:32 p.m. with all Selectmen present: Jonathan Tarrant, Paul Parsons, Diane Knox and Jeffrey Zullo.

Approval of Minutes: Motion: J. Tarrant moved to approve the regular meeting minutes of November 6, 2012, and D. Knox seconded. All voted aye, except P. Parsons who abstained because of absence, and the motion carried.

Public Requests/Comments: Boy Scouts Darren Newbury and Donald Curtiss were present and seeking their citizenship in the community merit badges.

Selectmen's Requests: Mr. Paul asked that a 11/13/12 letter be added to Correspondence from LHCEO regarding the Rural Collector Program. Motion: P. Parsons moved to add subject letter to Correspondence and J. Zullo seconded. All voted aye and the motion carried.

Resignations: None

Interviews, Appointments & Reappointments

a) Appoint Abby Conroy to Inland Wetlands Commission, regular member, term 6/2014: Motion: J. Zullo moved to appoint Abby Conroy to Inland Wetlands Commission as a regular member and J. Tarrant seconded. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 11/13/12 Capital Improvements Committee minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2015, 2/2014; 1 alternate 2/2013  
Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013  
Inland Wetlands Commission: 2 alternate members 6/2013  
Milton Historic District Commission: 2 alternate members 1/2015  
Park & Recreation: 2 alternate members: 6/2013, 6/2014  
Recycling Committee: 4 members, 2/2015, two 2/2013, 2/2014  
Social Services Board: 1 member, 2/2015  
Town Hall Building Committee: 1 member, 3/2015  
Veteran's Advisory Committee: 2 regular member 8/2013, 8/2015; 2 alternate members 8/2015  
Water Pollution Control Authority: 1 regular member 1/2013; 1 alternate member 1/2015

Tax Refunds: Motion: P. Parsons moved to approve the 5 refunds as submitted by the Tax Collector for a total of \$439.43. J. Tarrant seconded, all voted aye and the motion carried.

Transfers: None

Old Business

a) Town Hall Building Committee Update – J. Zullo: No meetings until December 5<sup>th</sup>.

New Business

a) Award Bid for 2012 Large Dump Truck: **Motion:** J. Zullo moved to approve the large dump truck purchase from Marola Motor Sales in the amount of \$98,000 as submitted by Jack Healy. J. Torrant seconded the motion. This amount is below its budget segment and is only for the vehicle. The bed, plow and other controls will be added later. Upon voting all voted aye and the motion carried.

b) Award Bid for Construction of West Morris Road Bridge: **Motion:** J. Zullo moved to award the contract for the West Morris Road Bridge construction project to low bidder Shultz Corporation in the amount of \$466,411.05, and D. Knox seconded. They reviewed the bidders' results, and Mr. Healy noted the bid listed as Old Colony Construction should be Black and Warner Construction. Upon voting all voted aye and the motion carried.

c) Award Bid for Center School Cafeteria Window Replacement: **Motion:** J. Zullo moved to rescind the previous approval of PHI Construction Services for this job in the amount of \$16,488.00, and then approve a contract with WFL Properties, Inc. for Center School cafeteria window replacement in the amount of \$23,651.00. J. Torrant seconded the motion. J. Healy confirmed that this is the last installment of window replacement at Center School. He explained there was confusion with the understanding of the bid specifications with PHI and they only bid on the window and not the frames. They were therefore eliminated before signing the contract and the bid went to the next lowest bidder, WFL. Upon voting, all voted aye and the motion carried.

d) Authorize First Selectman to Sign Small Cities/CDBG Assistance Agreement: L. Paul explained that this grant has been awarded from DECD for Tannery Brook. This authorization is one of the steps necessary to secure the funding. **Motion:** P. Parsons moved to waive the reading of the entire agreement and to authorize the First Selectman to sign the Small Cities/CDBG Assistance Agreement. D. Knox seconded, all voted aye, except J. Zullo who abstained because he is a Director of the Housing Trust, and the motion carried.

Correspondence

a) 11/13 12 Letter from LHCEO Re Rural Collector Program: L. Paul said this information explains that Litchfield has applied for a grant to help with repaving Beach Street from Butternut Road all the way to the Goshen line.

**Motion:** J. Torrant moved to adjourn at 5:50 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman