

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, SEPTEMBER 17, 2013  
TOWN OFFICE BUILDING - 5:30 P.M.

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Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. Other Selectmen present were Jeffrey Zullo, Paul Parsons, Diane Knox and Jonathan Tarrant.

Approval of Minutes: **Motion:** P. Parsons moved to approve the regular September 3, 2013 meeting minutes and D. Knox seconded. All voted aye and the motion carried.

Public Requests/Comments: Lynn Stone, co-president of the PTO for the Center and Intermediate Schools presented an invitation to the board for The First Parent Academy on October 3, 2013 at Litchfield Intermediate School. The purpose is to make every child's potential a reality by engaging and empowering families and communities to advocate for our children. They are working to increase parent involvement in the PTO and the schools. She explained the PTO values, standards and action plan.

Selectmen's Requests: None

Resignations: None

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 8/14/13 Board of Education minutes; 8/14/13 Board of Education special meeting minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016  
Board of Ethics: One alternate member 6/2016  
Conservation Commission: 1 member 12/2013; 2 alternate members 12/2015  
Economic Development Commission: One regular member 6/2016; 1 alternate 6/2016  
Inland Wetlands Commission: 1 alternate member 6/2014  
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014  
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015  
Park & Recreation: 2 alternate members: 6/2017, 6/2014  
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2014  
Sandy Beach Commission: 1 regular member 12/2015  
Social Services Board: 1 member, 2/2015  
Town Hall Building Committee: 1 member, 3/2015  
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015  
Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Tax Refunds: **Motion:** D. Knox moved to accept the 20 refunds, for a total of \$5,945.54 as submitted by the Tax Collector, and J. Tarrant seconded. J. Zullo questioned the refunds to Toyota Motor Credit Corporation. He would like an explanation from the Tax Collector. J. Zullo moved to amend the motion to approve the first five refunds for a total of \$493.82 and table the Toyota Motor Credit refunds totaling \$5,451.72 to the next Board of Selectman meeting requesting an explanation from the Tax Collector. J. Tarrant seconded the amendment. All voted aye and the amendment carried. Voting on the amended motion all voted aye and the amended motion carried.

Transfers: None

Old Business: a) Adopt Resolution for School Food Services Account for Board of Education: The resolution has been changed, since the last Board of Selectmen meeting, authorizing the Town Treasurer and First Selectman as signers on the account, restricting authority to others. This resolution will allow the Board of Education to collect revenue from the school lunches and other sources and then pay the food service provider. **Motion:** P. Parson moved to approve the resolution and D. Knox seconded. All voted aye and the motion carried.

New Business

a) Consider and Act upon a Resolution Entitled “Resolution Amending a Resolution Appropriating \$2,580,000 for the Litchfield Capital Improvement Plan 2013-2014 and Authorizing the Issue of \$2,580,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose”

Mr. Paul introduced and read the title of the resolution.

**Motion:** J. Tarrant moved to waive the reading of the entitled resolution and incorporate its full text into the minutes of the meeting. D. Knox seconded. J. Zullo asked that the entire resolution be read because the summary of the resolution does not indicate that the bonding is increasing from \$2,580,000 to \$2,965,000. P. Parsons pointed out that in the first paragraph of the resolution the change is clear. Voting on the motion: P. Parsons, D. Knox, J. Tarrant and L. Paul voting aye. J. Zullo voting nay. Motion passed.

**Motion:** J. Tarrant moved to adopt the above-titled resolution and D. Knox seconded the motion.

**Discussion:** It was explained that an amendment to the Capital Resolution was approved increasing the amount of the resolution from \$2,580,000 to \$2,965,000. The additional \$385,000 represents Town Aid Road grant expenses and will not result in increased bonding.

**Roll Call Vote:** Jeffrey Zullo, Paul Parsons, Diane Knox, Jonathan Tarrant and Leo Paul, Jr. all voted aye. There were no nays or abstentions, and the motion passed.

**Motion:** J. Zullo moved that a town meeting be warned and held on September 24, 2013 at 7:00o'clock p.m. at the Litchfield Intermediate School Auditorium to consider and act upon the \$2,9665,000 amended Town CIP 2013-2014 bond resolution. P. Parsons seconded. No discussion

**Roll Call Vote:** Jeffrey Zullo, Paul Parsons, Diane Knox, Jonathan Tarrant and Leo Paul, Jr. all voted aye. There were no nays or abstentions. Mr. Paul declared the motion carried and the resolution adopted. The resolution follows these minutes as Attachment I.

b) Sign Town Meeting Call – 9-24-13:

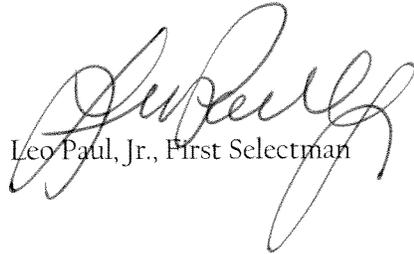
**Motion:** J. Tarrant moved to approve and sign the Special Town Meeting Call for 9/24/13 and D. Knox seconded. All voted aye and the motion carried.

c) Discuss Interlocal Agreement Concerning the Bantam Lake Jambs: L. Paul stated the Interlocal Agreement was prepared by Attorney Michael Rybak. Copies have been sent to the Town of Morris, their attorney and the Bantam Lake Authority. The agreement is necessary because the new dam will use the CL&P abutments and CL&P won't issue an easement to access the abutments until the town approves an agreement. Morris had some issues with the agreement creating an advisory board consisting of a selectman, public works director and a member of the Bantam Lake Authority from each

town for a total of six members. Morris selectmen believe the oversight responsibility of the new dam should be with the Bantam Lake Authority. P. Parson stated that he liked the agreement and the idea that public works personnel with engineering experience would be involved with the oversight. J. Zullo said at a minimum Litchfield should have our public works director involved. L. Paul stated he believes an additional level of management is necessary. All board members were supportive of the Interlocal Agreement as presented.

Correspondence: None

**Motion:** J. Torrant moved to adjourn at 6:25 p.m. and P. Parsons seconded. All voted aye and the motion carried.



Leo Paul, Jr., First Selectman

A RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$2,580,000 FOR THE LITCHFIELD CAPITAL IMPROVEMENT PLAN 2013-2014 AND AUTHORIZING THE ISSUE OF \$2,580,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

A resolution entitled "RESOLUTION APPROPRIATING \$2,580,000 FOR THE LITCHFIELD CAPITAL IMPROVEMENT PLAN 2013-2014 AND AUTHORIZING THE ISSUE OF \$2,580,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE," adopted at Town Meeting held on May 8, 2013 which resolution is hereby ratified, confirmed and adopted, is hereby amended to increase the appropriation and bond authorization therein by \$385,000 from \$2,580,000 to \$2,965,000, as follows:

Section 1. The title of the Resolution is amended to read as follows:

"RESOLUTION APPROPRIATING \$2,965,000 FOR THE LITCHFIELD CAPITAL IMPROVEMENT PLAN 2013-2014 AND AUTHORIZING THE ISSUE OF \$2,965,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE"

Section 2. The following is substituted for Section 1 of the Resolution:

"Section 1. The sum of \$2,965,000 is appropriated for the planning, acquisition and construction of the Town of Litchfield Capital Improvement Plan 2013-2014, as adopted and amended by the Board of Selectmen from time to time, and including: (i) Public Works Department; (ii) Board of Education; (iii) Board of Fire Commissioners and EMS; (iv) Parks and Recreation; (v) Oliver Wolcott Library; (vi) Town Clerk and (vii) Debt Administration, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom. The Board of Selectmen may by resolution transfer funding herein authorized among projects within the 2013-2014 CIP.

Section 3. The following is substituted for Section 2 of the Resolution:

"Section 2. LOCIP and other grant funds received and expended on the above purposes shall be included in and applied against this appropriation and bond authorization. It is expected that Grant funding will be received in the amount of \$498,696 and bonds of the Town will finance \$2,466,304.

Section 4. The amount \$2,965,000 is substituted for the amount \$2,580,000 in the Prior Resolution unless otherwise provided herein.