

**REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, JULY 5, 2011  
TOWN OFFICE BUILDING ~7:30 P.M.**

**Call to Order:** First Selectman Leo Paul, Jr. called the meeting to order at 7:30 p.m. with Selectmen William Dranginis and R. Christopher Blake in attendance. Paul Parsons was absent and Diane Knox arrived at 7:36 p.m.

**Approval of Minutes:** Special June 20, 2011: There was not a quorum of Board members present at the special meeting to approve the minutes. **Motion:** W. Dranginis moved to table the vote until the next meeting, and C. Blake seconded. All voted aye and the motion carried. *[See below following Selectmen's Requests.]*

**Public Requests/Comments:** Upon Mr. Paul's request, Boy Scout Steven Nalband said they have erected a message board at the wildlife sanctuary on Route 254. He was pleased they got the job done quickly and publicly thanked those who helped and donated money to the project. He is attending the Selectmen's meeting as a requirement for his citizenship and community merit badge. After obtaining this badge he will apply for the rank of Eagle Scout.

**Selectmen's Requests:** **Motion:** W. Dranginis moved to add into Correspondence a memo from Cpl. Roger Doyle regarding the Litchfield Fire Department's 5K road race. C. Blake seconded, all voted aye and the motion carried. *[Diane Knox arrived at this point at 7:36 p.m.]*

**Motion:** C. Blake moved to raise from the table the approval of the special June 20, 2011 minutes. D. Knox seconded the motion, all voted aye and the motion carried. **Motion:** C. Blake moved to approve the special 6/20/11 meeting minutes and D. Knox seconded. All voted aye except W. Dranginis, who was absent, and the motion carried.

**Resignations:** None

**Interviews, Appointments & Reappointments:** None

**Liaison Reports/Commission-Committee Minutes:** 5/25/11 Economic Development Commission minutes

**Vacancies:** The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2012, 2/2014; 1 alternate 2/2013  
Board of Ethics: One regular 6/2012; 1 regular 6/2013; 2 regulars 6/2014; 2 alternates 6/2013, 6/2014  
Cable Television Advisory Council: One member 6/2011  
Inland Wetlands Commission: 1 regular member 6/2011; 1 alternate member 6/2012  
Milton Historic District Commission: 2 alternate members 1/2012  
Park & Recreation: 2 alternate members: 6/2013, 6/2014  
Pension Commission: 1 alternate member 3/2013  
Recycling Committee: 3 members, 2/2012, 2/2013, 2/2014  
Veteran's Advisory Committee: 1 regular member 8/2012; 2 alternate members 8/2012  
Water Pollution Control Authority: 1 regular member 1/2013  
Zoning Board of Appeals: 2 alternate members 3/2015

**Tax Refunds:** None

**Transfers:** None

**Old Business**

a) **Award Bid for Hauling of Recyclables (tabled from 6/7/11):** L. Paul recapped the reason for tabling this item as a possible future fee structure change, hinging on review of a contract from Covanta Energy. If

the Town chose Covanta, the recyclables would no longer go to the transfer station in Torrington, but rather to Winsted. That would cause an increase in fees for the Town. Regarding awarding this bid to Winters Brothers for hauling of recyclables, Public Works Director Jack Healy said there is a paragraph in the bid package where the Town reserves the right to change the scope of the project after the bid has been awarded. Therefore this bid may be awarded based on a possible change to prorate the fees based on a change in distance for hauling should the Town choose Covanta Energy. **Motion:** W. Dranginis moved to approve the bid award to Winters Brothers using the option of the contractor supplying covered roll-off containers. C. Blake seconded, all voted aye and the motion carried.

**b) Request Use of Roads for “Litchfield Fire Department Fall 5K” Road Race 9/24/11 (Revision):** L. Paul explained Cpl. Doyle’s memo detailing arrangements made with Morris for permission to close roads and for cooperation of the Morris Fire Department. All approvals have been secured and Cpl. Doyle recommends granting permission for the Litchfield Fire Department to hold this race. **Motion:** C. Blake moved to approve Litchfield Fire Company’s request for the use of roads for its fall 5K road race on September 24, 2011, in accordance with its memo of 5/9/11. W. Dranginis seconded, all voted aye and the motion carried.

#### New Business

**a) Pension Plan Review Committee:** L. Paul reviewed Board of Finance Chairman David Geiger’s memo of 7/1/10 where he requested a committee be formed to review the merit and municipal pension plan documents. A sub-committee of the Pension Commission is proposed, with input from the Board of Education administration, the Board of Finance and the Board of Selectmen. Mr. Paul asked for and received the Board of Selectmen’s endorsement. Mr. Blake offered to serve as the Board of Selectmen’s liaison. L. Paul said another group will be put together to take a look at how adjustments can be made to the defined benefit plan in order to be able to sustain the employee benefit plan.

**b) Tri-Town Contract:** L. Paul said he has met with Tri-Town and made adjustments to the contract. The sharing fee from the concession stand income to the Town was 25% which Tri-Town felt was too high. An annual fee of \$750 was arrived upon to be paid to the Town. The Town would be able to review the receipts to see if adjustments should be made, with a 25% cap, and Tri-Town would be able to operate from March 15<sup>th</sup> through October 31<sup>st</sup>. Jack Healy noted that the water and restrooms are not opened until April 15<sup>th</sup> to prevent freezing of pipes. **Motion:** Mr. Blake moved to approve the amended lease as presented with the follow change in Paragraph 2: the operational season of the concession stand will change from March 15 – October 31 inclusive to April 1 – October 31 inclusive. D. Knox seconded the motion. Upon voting, all voted aye and the motion carried.

#### Correspondence

**a) Mediation Board Award Re AFSCME Local 1303-094, Case #2010-A-0771:** L. Paul summarized the award as requiring the WPCA to use the union employees to mow the grass, even though the WPCA pays for everything from its own budget. They are using Public Works’ old mower.

**b) 7/5/11 Memo from Cpl. Doyle re Litchfield Fire Department’s 9/24/11 Road Race:** Discussed in Old Business b) above.

**Motion:** W. Dranginis moved to adjourn at 7:58 p.m. and C. Blake seconded. All voted aye and the motion passed.

Leo Paul, Jr., First Selectman