

**REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, OCTOBER 4, 2011  
TOWN OFFICE BUILDING ~ 5:30 P.M.**

**Call to Order:** First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Diane Knox and Paul Parsons also present. R. Christopher Blake and William Dranginis were unable to attend.

**Approval of Minutes:** **Motion:** D. Knox moved to approve the regular 9/20/11 meeting minutes and L. Paul seconded. Upon voting, D. Knox and L. Paul voted aye, P. Parsons abstained because of absence and the motion carried.

**Public Requests/Comments:** None

**Selectmen's Requests:** None

**Resignations:** None

**Interviews, Appointments & Reappointments:** None

**Liaison Reports/Commission-Committee Minutes:** 9/8/11 WPCA minutes; 6/29/11 & 8/31/11 EDC minutes; 9/14/11 Inland Wetlands minutes; 7/21/11 Fire & EMS minutes; 8/2/11 ZBA minutes; 8/15/11 & 9/12/11 Planning and Zoning minutes; 9/21/11 Board of Education minutes (draft)

**Vacancies:** The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2012, 2/2014; 1 alternate 2/2013  
Cable Television Advisory Council: One member 6/2013  
Economic Development Commission: One alternate member 6/2013  
Inland Wetlands Commission: 1 regular member 6/2014  
Milton Historic District Commission: 2 alternate members 1/2012  
Park & Recreation: 2 alternate members: 6/2013, 6/2014  
Pension Commission: 1 alternate member 3/2013  
Recycling Committee: 3 members, 2/2012, 2/2013, 2/2014  
Veteran's Advisory Committee: 1 regular member 8/2012; 2 alternate members 8/2012  
Water Pollution Control Authority: 1 regular member 1/2013  
Zoning Board of Appeals: 2 alternate members 3/2015

**Tax Refunds:** **Motion:** D. Knox moved to approve the 62 tax refunds, for a total of \$10,295.67, and P. Parsons seconded. All voted aye and the motion carried.

**Transfers:** None

**Old Business:** None

**New Business**

**a) Authorize First Selectman to Renew Lease for State Land at Bantam Cemetery:** L. Paul explained that this lease allows the use of a strip of land in front of the All Wars Memorial in Bantam for parking purposes. Mr. Paul has contacted Dick Sheldon to see if he would like to bring this to the Borough Board, and he said it was not necessary because they would support it. **Motion:** P. Parsons moved to authorize the First Selectman to renew the lease for State Land at the Bantam Cemetery, and D. Knox seconded. All voted aye and the motion carried.

**b) Award Bid for Snow Removal at the Annex:** L. Paul explained that the bid results show Haeley Property to be the low bidder. He has held the Annex contract since the 2008/2009 bid. **Motion:** P. Parsons moved to award the snow removal bid, \$11,849.00, for the Annex to Haeley Property (Paul Adams). D. Knox seconded. P. Parsons asked about snow removal at our other Town facilities, and Mr. Paul said our Town crews remove snow from the other schools and Town properties. Upon voting, all voted aye and the motion carried.

**c) Award Bid for Snow Removal at Center School: Motion:** D. Knox moved to award the snow removal bid to Village Grounds Maintenance (Chris Korn), \$15,973.00, and P. Parsons seconded. Mr. Paul explained that low bidder TMC Construction had the contract last year, but Public Works would prefer to go with the local contractor, as there were some issues with last year's snow removal. Upon voting all voted aye and the motion carried.

**d) Approve Business Energy Efficiency Program (BEEP) Grant Application for Mists of Avalon LLC:** L. Paul explained that this is to install solar panels with grant money, similar to the Façade Improvement Program. The Board needs to approve this before it goes on to the regional committee for its approval. **Motion:** P. Parsons moved to approve the BEEP Grant application for Mists of Avalon LLC, and D. Knox seconded. All voted aye and the motion carried.

**e) Waive Building Fees for Bantam Fire Co. Storage Building Project: Motion:** D. Knox moved to waive the building fees of \$755 for the Bantam Fire Company's accessory building project. L. Paul seconded the motion. Upon voting, all voted aye and the motion carried.

**Correspondence:** None

**Motion:** P. Parsons moved to adjourn at 5:40 p.m. D. Knox seconded, all voted aye and the motion carried.

Leo Paul, Jr., First Selectman