

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT 06750
June 11, 2015 ~ 7:30 p.m.

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:36 p.m.

ROLL CALL: Present: David R. Wilson, David Geiger, and James Koser. Also present was Ted Donoghue, Plant Superintendent, and Contractor Jim Osoweicki.

Absent: Robert D'Andrea, Christian Bratina, William Buckley, Public Works Director Jack Healy

SEATING ALTERNATES: None present

MINUTES

Regular May 14, 2015: Motion: D. Geiger moved to adopt the meeting minutes of 5/14/15, and J. Koser seconded. All voted aye and the motion carried.

BUSINESS

1) **Public Requests:** None

2) **418 Torrington Road Bid:** D. Wilson said there were two bidders on the job. The boiler plate language was not included, so the low bidder was going diagonally across the road instead of straight. He asked for an extra \$5,000 for the milling and paving required to go straight. The remaining bid was higher than they expected. Commissioners discussed another alternative they thought may be less costly. **Motion:** D. Geiger moved to close out the first bidding process to consider a lower cost alternative. J. Koser seconded, all voted aye and the motion carried.

Motion: D. Geiger moved to bid the alternative connection plan for 418 Torrington Road which involves dropping a new manhole on the east side of the road to handle the junction and stubbing out with any improvements that need to be made to the 418 Torrington Road driveway culvert. J. Koser seconded, all voted aye and the motion carried. The WPCA would take ownership of the old lateral connection to this new manhole coming from the west side of Torrington Road. Ted will work out details with Jack Healy.

3) **Authorize Expenditure from Fund 66 Totaling No More Than \$58,000 for the 418 Torrington Road Bid Contract:** D. Wilson suggested transferring some money into Fund 66 now to avoid an authorization at the end of the year. There is an extra \$45,000 in operations salaries and \$10,000 in electrical to draw from. **Motion:** D. Geiger moved that the WPCA authorize a transfer of \$40,000 to Fund 31-07-7101-58107 to come from 31-03-3202-50103 Permanent Full Time. J. Koser seconded the motion, all voted aye and the motion carried.

4) **Safety:** T. Donoghue said no training has taken place since the last meeting and there have been no incidents. He will be attending a sexual harassment class next week at the firehouse.

5) **Commissioners' Requests:** None

6) **Public Works/Treatment Plant Report**

a) **Easements:** T. Donoghue said he got one easement for the Oliver Wolcott Library.

- b) **Operations:** T. Donoghue reported flows down for May. They removed 65,000 gallons of sludge for disposal. Effluent BOD removal was 98% and TSS also 98%. The daily average total nitrogen released was 16.2 lbs/day, so they are back on track. The well project was completed at \$863 less than quoted. The pump was set at 150 ft., static water table at 35 ft. The water pressure has been excellent. PJC calibrated the effluent flow meter, and it was running accurately. New England Environmental picked up the loan meter. Public Works welded a new steel bed liner for the F-350 dump truck. On 5/22/15 the polymer injection valve bent and was sent out for repair and a spare has been ordered. On 5/27/15 they began running the polymer mixing station on domestic well water. On 5/30/15 they responded to a trouble call at The Yard on West Street where rags and solids had clogged two laterals and manhole. They were able to get it cleared. Ted has been testing BOD samples as Arethusa has been pumping out during the day. He will call them for a walk-through to understand their maintenance. Whey balls are coming through and have to be scooped out manually. He will run the composite sampler on Monday evening, Arethusa's big production day, to check the BOD level on the influent coming into the plant. He can reach out to New Britain, which has Guida's Dairy, to ask questions. Ted then said he is drafting a letter for Brandywine requesting steps they should take to avoid flushing out rags that are building up on the bench and the manhole on Constitution Way.
- c) **Open Position for Assistant Plant Operator:** T. Donoghue said they only had two applicants because they asked for a Class B license in the ad. Neither candidate worked out. **Motion:** D. Geiger moved to change the requirement for the new job to allow a prospective employee to obtain a Class B CDL license within 6 months. J. Koser seconded, all voted aye and the motion carried.
- d) **Septic:** It was a good month for septage, processing a total of 133,000 gallons for a 10.1% increase over last year. Polymer yields are much better this year on septage.
- e) **Equipment:** No discussion
- f) **Energy:** T. Donoghue said he put together total charges for the plant usage, a little down compared to last year. The UV is on a flow-based setting now and is working effectively.

7. Authorize Expenditure from Fund 66 Totaling Up to \$40,000 for an Extended Cab Pickup Truck: Ted said they would try to recycle as much as possible from the current vehicle. He will check with Naomi to see where they are in going out for another truck and will move forward from there.

8. Financial Report: Ted spoke to Finance about fringe items going up. He will return to ask Stacey, saying that the Board would like to see the details of the actual expense and note the ratio.

9. Quarterly Goals and Objectives: Ted will work on diffusers in the aeration tank.

10. Adjournment: Motion: D. Geiger moved to adjourn at 8:57 p.m. and J. Koser seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs
Recording Secretary