

MOTIONS
LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
29 Stoddard Road
Bantam, CT 06750
June 13, 2013 ~ 7:30 PM

CALL TO ORDER: Chairman David R. Wilson called the regular meeting to order at 7:38 p.m.

ROLL CALL

Present: Christian Bratina, James Koser, David Geiger

Others Present: Plant Superintendent Ted Legendre, Ann Combs, Recording Secretary, and Tom Breakell, Arethusa Farm. J. Healy arrived at 9:05 p.m.

Absent: William Buckley

MINUTES: 5/9/13 Regular Meeting: Motion: D. Geiger moved to approve the regular May 9, 2013 minutes as sent. C. Bratina seconded, all voted aye and the motion carried.

OLD BUSINESS

1. Public Requests: Tom Breakell, Arethusa Farm, showed a map of the Vanderpoel Avenue property proposing remodeling the building in the front for an office and replacing the greenhouses with a building used for freezer, cooler and dry storage, with bathroom. There is currently a 4" line to the office building and the suggestion is to go back to the connection on Vanderpoel and run a 6" line to both buildings. D. Wilson asked him to meter both buildings for water and suggested allowing two connections on one lateral without connection fee, similar to the North Lake Street job. C. Bratina didn't want to hook it to the existing pipe if it's in bad shape. **Motion:** D. Geiger moved to approve Arethusa Dairy's plan, using a 6" pipe to each building connected to the 4" lateral, with T. Legendre making a determination on the condition of the tile pipe, without additional hookup fee, and with metered water for both buildings. C. Bratina seconded, all voted aye and the motion carried.

2. Safety: No accidents or injuries.

3. Commissioners Requests: D. Wilson received notification that the contract with Torrington is up in 1-1/2 yrs. They will be interested in total daily flows, high flows and characteristics of the waste. Sampling was suggested to have data available. Check samples for nitrogen, BOD and TSS and PH.

4. Succession Plan: D. Wilson said the job description got posted internally on 6/21 and went out on 6/30. His calculations for salary came to \$75,000 or \$74,500, but he didn't put in the salary range. He wants to add the salary range, but it turns out that changes cannot be made now. He will explore that more tomorrow and didn't think there is a legal reason for not adding the salary range, although he was told no by the Selectman's Assistant several times. C. Bratina agreed that the salary range attracts people. D. Wilson they will try to add it, but will have to wait until the return date of July 3rd. The posting is about 10 lines and refers interested parties to the town website for the job description. C. Bratina said the Town's problem is with management if it takes three months to get this advertised. We really need contract management. It's clear they can't manage, so how are they going to hire? It's clear they don't know what is needed for the candidate. Who is going to do the interviewing? If the position reports to the First Selectman, why have a board? D. Wilson said the segregation of the WPCA and funds from the

Town is a state law. The WPCA should be in on the interviews, see all the applications and make a recommendation at least. D. Geiger said he would look for 1) to see all applications, 2) participate with 1 member of the WPCA in interviews, 3) WPCA review and make a recommendation before the hire is made. **Motion:** D. Geiger moved to authorize the chairman to send a letter to the First Selectman as approved by the WPCA board. C. Bratina seconded, all voted aye and the motion carried. D. Wilson spoke about contract operations, said he has spoken to four law firms but really need one that specializes in labor management. C. Bratina asked about labor consultants.

5. Public Works/Treatment Plant Report

a) Easements: Thirteen have been sent out and J. Healy is continuing to work on it.

b) SCADA: C. Bratina would like to get this done if we have the money. D. Wilson said a \$107,000 check should be here before 6/30 from Morris for the upgrade which should be enough to do SCADA. Things are breaking down and we are losing money. They need a report from Finance they can use. **Motion:** C. Bratina moved to issue the order for the SCADA system totaling \$127,569, with funds from the Capital Non-Recurring account. D. Geiger seconded, all voted aye and the motion carried.

c) EDU Definition:

d) Equipment:

e) Septic:

f) Energy:

g) Operational:

6. Financial Report

a) Budget Report 2012-13 Operating Budget:

b) Morris Payments and Agreements:

c) Collectibles Report: Many are on payment plans and the numbers have dropped down.

7. Quarterly Goals and Objectives: J. Healy highlighted the goal to get the SCADA system in, since it has been voted on, and charge it to Capital Non-Recurring. D. Geiger said they should have a 5-year capital plan. T. Legendre will get two five-year DEEP inspections.

8. Adjournment: Motion: D. Geiger moved to adjourn at 9:55 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs
Recording Secretary

