

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 10, 2015
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.

Call to Order: Chairman David T. Wilson called the meeting to order at 7:00 p.m.

Present: David T. Wilson, Leo Paul, Jr., David W. Wilson, James Koser

Absent: Edwin Evers, Frank Simone, and Interim Finance Director Amaechi Obi

Approve Minutes

a) Regular 12/16/14: Motion: J. Koser moved to approve the meeting minutes from December 16, 2014. Leo Paul seconded. Since there was not a majority of those present at the 12/16/14 meeting to vote, the approval will be postponed until the next meeting.

Motion: L. Paul moved and J. Koser seconded a motion to add to the agenda “Meeting Schedule Revision – Change December 1st meeting date to December 2nd.” All voted aye and the motion carried.

Election of Officers

a) Chairman: Motion: L. Paul moved and J. Koser seconded a motion to nominate David T. Wilson as Chairman. **Motion:** D. W. Wilson moved to close nominations. L. Paul seconded, all voted aye and the motion carried. Upon voting on David T. Wilson for Chairman, all voted aye except David T. Wilson, who voted nay, and the motion carried.

b) Secretary: Motion: L. Paul moved to nominate Frank Simone for Secretary, but the motion failed for lack of a second. **Motion:** J. Koser moved to nominate Leo Paul, Jr. and David W. Wilson seconded. **Motion:** L. Paul moved to nominate Ed Evers for Secretary, but Chairman Wilson said that the email from Ed stated that although he could not attend, he would decline a nomination for Secretary. **Motion:** D. W. Wilson moved to close nominations, and J. Koser seconded. All voted aye and the motion carried. Upon voting for Leo Paul, Jr. for Secretary, all voted aye except Leo Paul, Jr, who voted nay, and the motion carried 3-1.

Meeting Schedule Revision: D. T. Wilson said that they need to change the regular December 1st date because of a conflict with the Pension Commission for use of the First Selectmen’s office. The Committee was polled and December 2nd was agreed upon as the new date. **Motion:** D. W. Wilson moved to change the scheduled December 1st meeting to Wednesday, December 2nd (special meeting), and J. Koser seconded. All voted aye and the motion carried. The amended meeting schedule will be re-sent. D. W. Wilson said he would not be present for the next Nov. 17th meeting. Members present took their packets of requests submitted thus far.

Set Department Request Review Meeting Schedule: No action taken.

Adjournment: **Motion:** D. W. Wilson moved and J. Koser seconded a motion to adjourn at 7:04 p.m. All voted aye and the motion carried.

David T. Wilson, Chairman