

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
SPECIAL MEETING
WEDNESDAY, JANUARY 13, 2016
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.

1. Call to Order: Chairman David T. Wilson called the meeting to order at 7:00 p.m.

Present: Frank Simone, Leo Paul, Jr., Edwin Evers, David W. Wilson, David T. Wilson, James Koser. Also present were Stacey Dionne, Asst. Finance Director, Raz Alexe, Public Works Director, and Len Fasano, Facilities Manager

Absent: Amaechi Obi, Interim Finance Director

2. Approve Minutes

a) Regular 12/15/15: Motion: L. Paul moved to approve the meeting minutes of 12/15/15 and F. Simone seconded. All voted aye and the motion carried.

3. Review, Continue Analysis of All Requests, Finalize and Recommend: L. Paul said they will need to have another meeting because they do not yet have the numbers finalized for Public Works. There is potential money available from completed projects, including \$32,000 from the Blue Swamp Road Bridge, \$40,000 from West Morris Road Bridge, and \$165,000 from other projects. Public Works has reviewed its requests and would like to reduce its total by \$900,000, as North Shore Road #04343 and Milton Road bridges will not be ready for construction until September of 2017. D. T. Wilson noted totals for the out years are creeping up higher by deferring projects and adding new priority ones. Rather than defer projects, L. Paul suggested moving closed out project balances into CapNR for use to get proposed capital projects done, such as the Litchfield Firehouse roof. R. Alexe noted they pushed \$617,750 from the bridge program (culverts, Milton Rd. Bridge, and North Shore Bridge #04343) and \$345,000 from Major Roads (West Street Reconstruction). Total Public Works 2016/17 budget changes to \$1,805,384.

Total 2016/17 Capital budget now stands at \$2,569,884. There was a discussion about fund balance monies and Capital Nonrecurring monies. BANS and bond sale will be done in August after the budget passes. The SCBA project money needs to be spent by August, so Ed Evers will begin the process right away. They reviewed the complete list to be sure the totals were correct. Chairman Wilson suggested publishing a public summary sheet showing totals for the five-year plan. Ed Evers noted the Apparatus Sinking Fund line should be deleted, as its components are listed below, thus doubling the amounts. This effected 17/18 and 19/20 totals only.

Motion: F. Simone moved to approve the 2016/17 Capital budget amount of \$2,569,884 to present to the Board of Selectmen. J. Koser seconded. Discussion ensued on use of unexpended funds. L. Paul and D. Wilson will work on the use of the funds and any transfers needed. They will go to Selectmen, Board of Finance and Town Meeting.

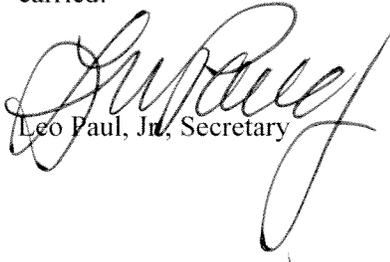
Chairman Wilson said the 2016 meeting schedule had been amended to change the dates to 2016.

Motion: F. Simone moved to update the 2016 meeting schedule as required, and J. Koser seconded. All voted aye and the motion carried.

4. Adjournment: Motion: F. Simone moved to adjourn at 8:10 p.m. and J. Koser seconded. All voted aye and the motion carried.

Chairman Wilson called the 1/13/16 meeting back into order at 8:10 p.m., as there was a conflict found on the 2016 meeting schedule. November 8th is election day, so they decided to meet on Wednesday, November 9th instead. **Motion:** F. Simone moved to change the 11/8/16 date to 11/9/16 on the 2016 Capital meeting schedule, and L. Paul seconded. All voted aye and the motion carried.

Motion: F. Simone moved to adjourn at 8:12 p.m. and L. Paul seconded. All voted aye and the motion carried.



Leo Paul, Jr., Secretary