

**Litchfield Board of Finance  
Regular Meeting Minutes  
June 8, 2015**

**Call to Order:** Vice Chairman David Wilson called the meeting to order in the LIS Art Room at 7:35pm with Mitchell Fishman, Ed Gadomski, Sky Post (Alt.) and Ed Weik (Alt.) present. Absent: Chairman David Geiger, Brenda Barnes, and Anne Dranginis  
Also present: Nancy Southard, Stacey Dionne, Jack Healy, John Post, and Kathy Brown

Prior to the commencement of the regular meeting, John Post of the Litchfield Energy Task Force gave a brief overview of the recent Letter of Commitment signed by Leo Paul to partner with Eversource by forming a Green Team to make all municipal buildings more energy efficient. He requested a BOF member join the team and to give that name to Leo Paul.

**Appointment of Alternates:**

Vice Chairman Wilson appointed Ed Weik to full member in Anne Dranginis' absence and Sky Post to full member in Brenda Barnes' absence.

**Approval of Minutes:**

**Motion:** Ed Gadomski moved to approve the 5-11-15 regular meeting minutes with the following change: Pg. 3, ¶5 should read: "Mitchell Fishman moved that Chairman Geiger write to the BOE Chair and the new Superintendent noting that BlumShapiro recommended that she respond to the BOF about her reaction to the recommendation that she and the Business Manager attend quarterly BOF meetings beginning August 2015 and her proposed action to be taken on this." Mitchell Fishman seconded the motion. All voted aye with Ed Weik abstaining and the motion passed.

**Motion:** Ed Weik moved to approve the 5-13-15 special meeting minutes. Ed Gadomski seconded the motion. All voted aye with David Wilson and Mitchell Fishman abstaining and the motion passed.

**Public Comment:**

There was no public comment.

**Tax Collector's Annual Suspension List:**

Nancy Southard distributed copies of the Town of Litchfield Process Suspense Report as of 6-8-15. She said the majority of the listings were 2010 tax bills for real estate, personal property and motor vehicles that have not been paid for three years but she is still actively trying to collect some of them.

**Motion:** Ed Weik moved to accept the Annual Suspense List dated 6-8-15 with a total of \$17,552.74. Ed Gadomski seconded the motion. All voted aye and the motion passed.

**Tax Assessor’s Review of Grand List Q&A:**

Kathy Brown said the Grand List showed a .35% decrease this year. The Board of Assessment Appeals only reduced four accounts with the largest reduction being \$222,000. Additions from last year to this year were five properties and \$197,000 is the median home assessment.

**Assistant Director of Finance’s Report of Revenues & Expenditures:**

Stacey Dionne, Assistant Director of Finance, distributed the financial overview as of May 30, 2015. The Town has collected 99.99% of revenue compared to 101.9% same time last year and has spent 91.7% of the BOS Budget (compared to 105.3% last year.) The estimated fund balance is \$3,689,728 (12.91%).

Current year property taxes collected are 99.3%. vs. 100.0% same time last year and all tax revenue collected was 99.4%. Stacey Dionne said there were few changes from last month’s Revenue and Expense reports.

**New Business:**

- a. **Financial Transfers:** Stacey Dionne presented three budget transfers for BOF approval.  
**Motion:** Mitchell Fishman moved to approve Budget Transfer #6 which will transfer \$1,740 into the Registrars Department for the following line item accounts: Meetings & Conferences (1107-51803) and Temporary PT (1107-50106). Ed Weik seconded the motion. All voted aye and the motion carried.  
**Motion:** Ed Weik moved to approve Budget Transfer #7 which will transfer \$19,000 into the Legal Department for the following line item account: Professional Services Legal (1801-52105) from the Contingency, leaving a Contingency balance of \$29,650. Sky Post seconded the motion. All voted aye and the motion carried.  
**Motion:** Ed Weik moved to approve Budget Transfer #8 which will transfer \$165,000 from Capital and Nonrecurring Fund to Underground Fuel Tank account (#57953-0953) leaving a Capital and Nonrecurring Fund balance of \$277,204. Ed Gadomski seconded the motion. All voted aye and the motion carried.
- b. **Correspondence:** There was no correspondence.
- c. **Payment of Bills:** There were no bills for payment.

**Adjournment:**

**Motion:** Ed Weik moved to adjourn at 8:35pm and Ed Gadomski seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks  
Recording Secretary

