

**Litchfield Town Facilities Committee
Bantam Annex
80 Doyle Road, Bantam
Regular Meeting
February 24, 2016**

A Regular Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, February 24, 2016 at 7pm.

Present: William J. Buckley, Chairman; Lynne Brickley, Ann Combs, Peter Ebersol, Lynn Stone, Gary Waugh, and Alternate Lisa Losee.

Absent: John Langer, Vice Chairman; Mitchell Fishman, Robert Petricone, David T. Wilson, Jeffery Zullo and Alternate Edgar Auchincloss.

Also present were John Martin and First Selectman Leo Paul.

Call to Order: Chairman Buckley called the meeting to order at 7:03pm and appointed Ms. Losee to act as a voting member.

Emails were received from Mr. Zullo and Mr. Petricone excusing themselves from the meeting.

Public Comment: None.

Approval of Minutes: Ms. Brickley made a motion to approve the minutes of the January 27, 2016 regular meeting. Mr. Waugh seconded the motion which was approved. Ms. Losee and Ms. Combs abstained from the vote.

Green Team: No update.

Schools update and Study of Needs of Town Buildings: Ms. Combs reported that a walkthrough was held on Wednesday February 17th. Kate Ryan of Fletcher Thompson was the only representative present. The Committee agreed that responses from more companies should be received before proceeding. Mr. Ebersol made a motion to reject the current bid process without prejudice and to re-start the process, and to reduce the number of proposal copies required from 30 to 10. Ms. Stone seconded the motion which was unanimously approved. Mr. Paul will consult the Town attorney and Mr. Waugh will seek guidance on the best ways to post the notice and re-advertise. A letter will be sent to Fletcher Thompson.

Other Business: Mr. Ebersol made a motion to accept Alissa Bumstead's invoice of \$140 for recording clerk services. Ms. Brickley seconded the motion which was unanimously approved.

Adjournment: Vice Chairman Langer adjourned the meeting at 8:15pm on a motion by Mr. Ebersol, seconded by Ms. Losee and unanimously approved.

Respectfully submitted,

Alissa Bumstead
Recording Secretary