

**Litchfield Town Facilities Committee
Bantam Annex
80 Doyle Road, Bantam
Regular Meeting
March 23, 2016**

A Regular Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, March 23, 2016 at 7pm.

Present: John Langer, Vice Chairman; Edgar Auchincloss, Lynne Brickley, Mitchell Fishman, Robert Petricone, Gary Waugh, David T. Wilson, Jeffery Zullo and Alternates Lisa Losee and Lynn Stone.

Absent: William J. Buckley, Chairman; Ann Combs and Peter Ebersol.

Also present were John Martin, First Selectman Leo Paul and John McKenna.

Call to Order: Vice Chairman Langer called the meeting to order at 7:15pm.

Public Comment: None.

Approval of Minutes: Mr. Waugh made a motion to approve the minutes of the February 24, 2016 regular meeting. Ms. Brickley seconded the motion which was approved. Mr. Fishman, Mr. Wilson and Mr. Langer abstained from the vote. The following corrections to the minutes were listed:

1. Attendance: Edgar Auchincloss should be listed as a regular member. Lynn Stone should be listed as an alternate.
2. Schools update and Study of Needs of Town Buildings, sentence 4 should read: Mr. Ebersol made a motion to reject the current bid process without prejudice and to re-start the process, and to reduce the number of proposal copies required from 30 to 10 and require an electronic copy."

Green Team: Mr. Zullo reported that the Municipal Action Plan will be presented to the Board of Selectmen on April 5, 2016, the Board of Education on April 6th, and the Board of Finance on April 11th. The Eversource audit of the three schools was completed. The Town Hall, Public Works, and WPCA buildings will be audited on March 24, 2016. The Clean Energy Fund will help implement a project to replace lights with LEDs over the next four years. Expected annual savings after the four years will be \$134,691.

Schools update and Study of Needs of Town Buildings: First Selectman Paul reported that representatives from 10 companies were present at the walk-through for the school study. Companies represented were: Ames & Whitaker Architects, DRA Architects, Friar Associates, Fletcher Thomson, Fuller & D'Angelo Architects & Planners, Gregory Chere Architects, JCI Architects, Kaestie Boos Associates, Inc; O'Riordan Migani Architects, Quisenberry Arcari Architects, Silver Petrucelli, Svigals & Partners, The S/L/A/M Collaborative, C.R.E.C, and Stantec. Bids will come out April 1, 2016.

Other Business:

The Committee would like to consider holding a meeting prior to the scheduled April meeting. Chairman Buckley will be consulted.

Adjournment: Vice Chairman Langer adjourned the meeting at 7:38pm on a motion by Mr. Auchincloss, seconded by Ms. Brickley and unanimously approved.

Respectfully submitted,

Alissa Bumstead
Recording Secretary