

LITCHFIELD TOWN FACILITIES COMMITTEE  
BANTAM ANNEX  
80 DOYLE ROAD, BANTAM  
REGULAR MEETING  
JUNE 22, 2016

The regular meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, June 22, 2016 at 7:00 pm.

PRESENT: William J. Buckley, Chairman, John Langer, Vice Chairman, Lynne Brickley, Mitchell Fishman, Ann Combs, Alternate Lynne Stone and Robert Petricone.

ABSENT: Edgar Auchincloss, Peter Ebersol, Gary Waugh, Jeffrey Zullo, Alternate Lisa Losee and David Wilson.

Also present was John Martin.

CALL TO ORDER: Chairman William J. Buckley called the meeting to order at 7:03 pm. The minutes of this meeting will be recorded.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Ann Combs made a motion to accept the minutes of the May 25, 2016 regular meeting and Robert Petricone seconded the motion. All were in favor and no opposed. The motion was passed.

GREEN TEAM UPDATE: Ann updated on the Green Team from the Selectmen's meeting. There was a proposal from Greenskies for solar panels for WPCA and another group for the High School. They spoke about how it would work and the Selectmen signed the initial papers, just as a place holder.

SCHOOLS UPDATE/STUDY OF SPACE AVAILABLE: Bill received an email from Ken Best which is an evaluation of the existing buildings and space available for Center School and Pre k. The chart is stamped draft, Bill will send to Barbara and Frank Simone and Barbara will send it committee members and John Martin for review. There will be a joint meeting with the School Board on Wednesday, July 13, 2016. Ann will send the details to Barbara when she receives them.

STUDY OF NEEDS OF TOWN BUILDINGS: John Martin gave a presentation with drawings of the following:

Drawing 1. Site of the existing Town Hall. The new Town Hall will be built in the back portion of the site and when completed, the Old Town Hall will be demolished. A park will be created in front and the skating rink that is in the rear will be moved to the front. It will be flooded in the winter and will be used as a play area in the summer.

Drawing 2. Front and rear view of new Town Hall. First floor will have the First Selectmen's office off the lobby, restrooms, Finance office, Register's office, Police Department and Social Services. From the rear entrance, there will be the Probate Court, Town Clerk's office, Assessor's office and the Tax Collector's office. The second floor will have an Accommodation's room with a folding partition that will double as an Emergency Services area and lunch room for employees. There will also be restrooms and offices for the Building Services Dept., Inland/Wetlands, the Fire Marshall, Planning and Zoning and

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Park and Recreation. The Park and Recreation will lose their gymnasium. There will be expansion space  
Drawing 3. Elevation Design – Front and Back View of the Building.  
There was a short discussion following the presentation.

DIALOGUE OF PROCURING SERVICES: None

OTHER BUSINESS: Invoice from DRA for \$7,000.00 which came in on July 10, 2016.

AFJOURNMENT: Bob Petricone made a motion to adjourn and Lynne Brickley seconded the motion. All  
were in favor and no one opposed. The motion was passed at 8:33 pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Barbara L. Balsamo". The signature is written in a cursive, flowing style.

Barbara L. Balsamo  
Recording Secretary