

LITCHFIELD TOWN FACILITIES COMMITTEE  
BANTAM ANNEX  
80 DOYLE ROAD, BANTAM  
SPECIAL MEETING  
AUGUST 31,2016

A Special Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, August 31, 2016 at 7:00 pm.

PRESENT: William J. Buckley, Chairman, Ann Combs, David Wilson, Edgar Auchincloss, Gary Waugh Jeffrey Zullo, Alternate Lisa Losee, Alternate Lynn Stone, Mitchell Fishman, Peter Ebersol and Robert Petricone.

ABSENT: John Langer, Vice Chairman and Lynne Brickley.

Also present were: Lisa Bauer, John Martin and John McKenna.

CALL TO ORDER: Chairman William J. Buckley called the meeting to order at 7:00 pm. The minutes of this meeting will be recorded.

Lisa Losee and Lynn Stone will be regular voting members at this meeting.

PREVIOUS MINUTES: Ann made a motion to accept the minutes of the July 27, 2016 regular meeting and Robert Petricone seconded the motion. All were in favor and no one opposed. Mitchell and David abstained from voting. The motion was passed.

Bill stated that the final report from the consultant was emailed to him today and Barbara emailed it to committee members.

REVIEW AND APPROVAL OF JOHN MARTIN'S REPORT: John Martin presented the following report for the proposal of the New Town Hall: Page 1-Picture of the front of the building, Page 2-Picture of the back of the building, Page 3-First floor plan, Page 4-Second floor plan, Page 5-Space comparison-existing Town Hall and Bantam Annex and the proposed New Town Hall, Page 6-Estimated budget-project cost construction of Town Hall, Page 7-Breakdown of construction cost, Page 8-Breakdown to maintain the existing Town Hall and Bantam Annex and a summary on Pages 9 and 10, Page 11-Footnotes of the existing building cost, Page 12-Operating cost for existing Town Hall and Bantam Annex for the first year after the court house leaves Bantam and Page 13-Footnotes on operating costs from Page 12.

Bill said that he would like a narrative for the last 9 months for our next meeting. Bill asked Jeffrey and Ann if they would do it. Jeffrey said that since he missed several of the meetings, he did not have all the information but Ann said she had copies of the meetings. There was a short discussion following John Martin's review. Questions that were asked were on the following topics: renovations, operating cost, maintenance of the buildings and upgrades on the vault in the Town Hall.

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REVIEW AND APPROVAL OF DAVID WILSON'S REPORT: David's report was a combined schedule of the general fund for the bonded debt thru maturity and principal payment schedules with scenarios. The first page showed the existing Town of Litchfield indebtedness showing the increase and decreases in the debt service. Page 2 showed principal payment schedules with 4 different scenarios. This analyzed the Town Hall, not the Bantam Annex if it was leveled or sold.

Questions regarding the size of conference room for the new Town Hall, structural issues at the schools within the next ten years, grand list long term enhancement, the school debt and what will happen to the Bantam building if there is a new Town Hall.

Regarding the two reports, Bill asked John to go through his report to make sure there are no duplications. David will add another column to his, email it to Barbara and she will forward it to committee members for review. Jeffrey and Ann will work on the narrative and email it to Barbara and she will forward it to committee members for review.

SCHEDULING ADDITIONAL MEETINGS: Two more meetings were scheduled. The first will be a Special Meeting on Tuesday, September 27, 2016 at 7:00 pm at the Bantam Annex and the second will be a regular meeting on Wednesday, October 26, 2016, at 7:00 pm at the Bantam Annex.

ADJOURNMENT: Lynn Stone made a motion to adjourn and Gary Waugh seconded the motion. All were in favor and no one opposed. The motion was passed at 8:27 pm.

Respectfully submitted,



Barbara L. Balsamo  
Recording Secretary